

CDM-AP95-AA

Annotated agenda

CDM Accreditation Panel ninety-fifth meeting

Version 01.0

Date of meeting: 29 and 30 June 2023

Place of meeting: Bonn, Germany



United Nations
Framework Convention on
Climate Change

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the CDM Accreditation Panel (hereinafter referred to as the CDM-AP) shall open the ninety-fifth meeting.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the ninety-fifth meeting.

Background: The agenda was drawn up based on standing agenda items and mandates from the CDM Executive Board (hereinafter referred to as the Board).

3. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting and take action as appropriate.

Background: In accordance with paragraph 30 of the “Terms of reference of the support structure of the CDM Executive Board”, members of a panel or working group shall abide by the code of conduct of the Board. They shall declare whether they have a pecuniary or financial interest in an issue presented to them, as a member of the panel or working group and refrain from participating in any discussion or decision on the issue.

Agenda item 2. Governance and management matters

Agenda item 2.1. Performance management

4. ► **Action:** The CDM-AP may wish to take note of a report on the achievement against the assessment plan for 2023.

Background: The “CDM accreditation procedure” prescribes rules to establish individual assessment plans, including the number of performance assessments and the timing and location of regular surveillance assessments of central offices and non-central sites. The secretariat prepares and implements individual assessment plans in-line with the “CDM accreditation procedure”.

5. ► **Action:** The CDM-AP may wish to take note of any delays of more than seven days, which took place in on-going assessments.

Background: The CDM-AP, at its fifty-fifth meeting, requested the secretariat to report on any delay in the assessment processes exceeding seven days. In addition to this, the CDM-AP, at its ninetieth meeting, requested that the secretariat also report delays of more than seven days in processes that are within the responsibilities of the secretariat.

6. ► **Action:** The CDM-AP may wish to decide on the outcome of the performance monitoring of experts on the CDM accreditation roster of experts (ARoE).

Background: In accordance with section 5.4.1 of the “Procedure: Selection and performance evaluation of experts on the CDM accreditation roster of experts”, the CDM-AP shall consider the results of the monitoring process and decide to maintain the expert on the CDM ARoE or withdraw the expert from the CDM ARoE.

7. ► **Action:** The CDM-AP may wish to take note of the following designated operational entity (DOE) performance monitoring reports and decide on actions in accordance with the “CDM accreditation procedure”, as appropriate:

- (a) Report to the CDM Executive Board and CDM-AP on the twentieth monitoring period (2nd iteration);
- (b) Report to the CDM Executive Board and CDM-AP on the twenty-first monitoring period (1st iteration).

Background: As per the “Procedure: Performance monitoring of DOEs”, based on the DOE performance data, the CDM-AP, shall decide on the number and type of performance assessments, the areas to be assessed during the performance assessments, regular on-site surveillance assessments and re-accreditation assessments, spot-checks and/or any appropriate recommendation in accordance with the “CDM accreditation procedure”.

8. ► **Action:** The CDM-AP may wish to take note of the eighth annual analysis report to the Board on the results of DOE performance monitoring.

Background: The annual analysis report is prepared according to paragraph 31 of the “Procedure: Performance monitoring of DOEs”. The sixth analysis report on the results of DOE performance monitoring was the last report published before the DOE performance monitoring procedure (ver. 03.1) was put on hold at EB 87. Therefore, the seventh report is the first report under the revised DOE performance monitoring procedure and the present report is considered as being the eighth analysis report.

Agenda item 2.2. Matters related to the panel

9. ► **Action:** The CDM-AP may wish to take note of the outcomes of the 117th and 118th meetings of the Board.

Background: The Board held its 117th meeting from 22 to 24 March 2023 and the 118th meeting from 30 May to 1 June 2023 in Bonn, Germany.

10. ► **Action:** The CDM-AP may wish to take note of the schedule of CDM-AP meetings for 2023.

Background: The Board, at its 117th meeting, agreed to the 2023 meetings calendar, as contained in annex 7 of the 117th meeting report of the Board.

11. ► **Action:** The CDM-AP may wish to provide guidance on the priority areas and approach for the CDM assessment team calibration meeting to be held in conjunction with CDM-AP 96.

Background: The Board, through its approved CDM two-year business and management plan 2022–2023, foresees one calibration workshop with assessment team leads.

Agenda item 3. Rulings (case-specific matters)

12. ► **Please note:** Due to confidentiality provisions, the case-related information is restricted to the CDM-AP.

Agenda item 4. Relations with forums and other stakeholders

13. ► **Action:** The CDM-AP may wish to interact with the DOE/AIE Accredited Independent Entity Coordination Forum (DOE/AIE Coordination Forum) chair.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the CDM-AP allocates time for interaction with the DOE/AIE Coordination Forum chair at each CDM-AP meeting.

Agenda item 5. Other matters

14. No other issues are scheduled for this meeting.

Agenda item 6. Conclusion of the meeting

15. ► **Action:** The CDM-AP may wish to approve the meeting report.

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	22 June 2023	Initial publication.

Decision Class: Operational
Document Type: Annotated agenda
Business Function: Governance
Keywords: CDM-AP, agenda
