### CDM-2021KPI-INFO01

# Regular report

## Annual KPI Report

Version 01.0

### 1. Introduction

- 1. The Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) agreed through its 2021 Work Plan (WP) to consider regular reports in between meetings, which provide necessary information on the functioning of the support structure of the Board.
- 2. This document reports the annual performance against each of the fourteen key performance indicators (KPIs) adopted by the Board.
- 3. The reporting period covered is 1 January 2021 to 31 December 2021.

### 2. Report

KPI (a)	Target (b)	Performance (c)	Explanatory notes (d)
The proportion of Board meeting documents made available in accordance with the rules of procedure of the Board	100%	97%	39 out of 40 documents were made available in accordance with the rules of procedure of the CDM Executive Board. One delay resulted from the high volume of documents relating to the revision of CDM regulatory documents
The proportion of Board mandates to the secretariat delivered on time	100%	93%	56 out of 60 scheduled deliverables were delivered on time. Delays resulted from ongoing analyses.
The proportion of CMP mandates to the Board delivered and delivered on time	100%	N/A	No CMP.16 held in 2020.
Proportion of Board mandates to panels and working groups delivered on-time	100%	100%	11 out of 11scheduled deliverables were delivered on time.
The proportion of methodology cases (new methodologies and revision of existing ones) processed within the specified timelines	100%	100%	36 out of 36 bottom up submissions (i.e. methodology cases including new methodologies, revisions and clarifications submitted by stakeholders) were processed within the specified timelines. 20 submissions were processed through a fast-track process.
6. The proportion of new project activity registrations processed within the specified timelines	100%	98%	63 out of 64 of new project activity registrations were processed within the specified timelines (for the affected cases the average delay was 3.7 days).
7. The proportion of new PoA registrations processed within the specified timelines	100%	94%	33 out of 35 new programmes of activities were processed within the specified timelines (for the affected cases, the average delay was 2.5 days).
The proportion of CER issuance instructions for project activities processed within the specified timelines	100%	98%	1087 out of 1091 project issuance instructions were processed within the specified timelines.

KPI (a)	Target (b)	Performance (c)	Explanatory notes (d)
The proportion of CER issuance instructions for PoAs processed within the specified timelines	100%	100%	All 352 programme of activities issuance instructions were processed within the specified timelines.
10. The proportion of stakeholder communications to the Board processed within the specified timelines	100%	97%	29 out of 30 communications to the Board processed within the specified timelines.
11. The proportion of stakeholder communications to the secretariat processed within the specified timelines	100%	85%	328 out of 384 communications to the secretariat processed within the specified timelines (for the affected communications, additional time for internal consultations was required due to the complexity of the issues).
12. Accreditation assessment delays over seven days	0%	0%	All 39 assessments were processed without delays over seven days.
13. The proportion of communications (secretariat track) escalated to the Chair of the Board by a stakeholder after a response is received from the secretariat	0%	0%	None of the 384 communications responded to by the secretariat were escalated to the Chair of the Board.
14. The proportion of stakeholders using the correct channels of communication.	100%	82%	341 out of 414 communications landed in the "CDM Info" inbox that responds to requests for clarifications on CDM rules and regulations. 18% of communications landed in other inboxes.

----

#### **Document information**

Version	Date	Description	
01.0	11 February 2022	Initial publication.	
	Class: Operational note		

Business Function: Governance Keywords: EB, performance indicators, transparency, reporting procedures