

CDM-AP89-AA

Annotated agenda

CDM Accreditation Panel eighty-ninth meeting

Version 01.0

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Place of meeting: Virtual



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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the CDM Accreditation Panel (hereinafter referred to as the CDM-AP) shall open the eighty-ninth meeting.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the eighty-ninth meeting.

Background: The agenda was drawn up based on standing agenda items, the workplan of the CDM-AP for 2021, and mandates from the CDM Executive Board (hereinafter referred to as the Board).

3. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting and take action as appropriate.

Background: In accordance with paragraph 30 of the “Terms of reference of the support structure of the CDM Executive Board”, members of a panel or working group shall abide by the code of conduct of the Board. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel or working group and refrain from participating in any discussion or decision on the issue.

Agenda item 2. Governance and management matters

Agenda item 2.1. Performance management

4. ► **Action:** The CDM-AP may wish to take note of a report on the achievement against the assessment plan for 2021.

Background: The “CDM accreditation procedure” prescribes rules to establish individual assessment plans, including the number of performance assessments and the timing and location of regular surveillance assessments of central offices and non-central sites. The secretariat prepares and implements individual assessment plans in line with the “CDM accreditation procedure”.

5. ► **Action:** The CDM-AP may wish to take note of any delays of more than seven days, which took place in on-going assessments.

Background: The CDM-AP, at its fifty-fifth meeting, requested the secretariat to report on any delay in the assessment processes exceeding seven days.

6. ► **Action:** The CDM-AP may wish to take note of an update on the resignation of a member of the CDM accreditation roster of experts (ARoE).

Background: The resignation of the expert was received on 13 October 2020.

7. ► **Action:** The CDM-AP may wish to take note of the following designated operational entity (DOE) performance monitoring reports and decide on actions in accordance with the “CDM accreditation procedure”, as appropriate:
- (a) Report to the CDM Executive Board and CDM-AP on the fourteenth monitoring period: 1 May to 31 August 2020 (2nd iteration);
 - (b) Report to the CDM Executive Board and CDM-AP on the fifteenth monitoring period: 1 September to 31 December 2020 (1st iteration).

Background: Based on the DOE performance data, the CDM-AP at its next meeting or the meeting thereafter, shall decide on the number and type of performance assessments, the areas to be assessed during the performance assessments, regular on-site surveillance assessments and re-accreditation assessments, and/or any appropriate recommendation in accordance with the “CDM accreditation procedure”. The CDM-AP shall also initiate spot-checks for DOEs that are in the red zone for indicators I2 and I3 in the first iteration report, in the event the report covers 95 per cent of the requests, or in the second iteration report if the first iteration report did not cover 95 per cent of the requests.

Agenda item 2.2. Matters related to the panel

8. ► **Action:** The CDM-AP may wish to take note of the outcome of the 110th meeting of the Board relevant to the panel.

Background: The Board held its 110th meeting as a virtual meeting from 17 to 19 May and 25 to 27 May 2021.

9. ► **Action:** The CDM-AP may wish to take note of the dates of the CDM-AP meetings for 2021.

Background: The Board, at its 110th meeting, agreed on a revised 2021 meetings calendar, as contained in annex 8 of the 110th meeting report of the Board. The calendar is subject to changes the Board may make at its 111th meeting.

Agenda item 3. Rulings (case-specific matters)

10. ► **Please note:** Due to confidentiality provisions, the case related information is restricted to the CDM-AP.

Agenda item 4. Relations with forums and other stakeholders

11. ► **Action:** The CDM-AP may wish to interact with the DOE/AIE Accredited Independent Entity Coordination Forum (DOE/AIE Coordination Forum) chair.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the CDM-AP allocates time for interaction with the DOE/AIE Coordination Forum chair at each CDM-AP meeting.

Agenda item 5. Conclusion of the meeting

12. ► **Action:** The CDM-AP may wish to approve the meeting report.

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