

**CDM-2019KPI-INF01**

Regular report

---

# Annual KPI Report

Version 01.0



**United Nations**  
Framework Convention on  
Climate Change

## **1. Introduction**

1. The Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) agreed through its 2019 Work Plan (WP) to consider regular reports in between meetings, which provide necessary information on the functioning of the support structure of the Board.
2. This document reports the annual performance against each of the fourteen key performance indicators (KPIs) adopted by the Board.
3. The reporting period covered is 1 January 2019 to 31 December 2019.

## 2. Report

KPI (a)	Target (b)	Performance (c)	Explanatory notes (d)
The proportion of Board meeting documents made available in accordance with the rules of procedure of the Board	100%	100%	All 32 documents were made available in accordance with the rules of procedure of the CDM Executive Board.
The proportion of Board mandates to the secretariat delivered on time	100%	98%	53 out of 54 scheduled deliverables were delivered on time. One delay resulted from ongoing outreach to increase the volume of voluntary cancellation of CERs.
The proportion of CMP mandates to the Board delivered and delivered on time	100%	100%	2 out of 2 mandates from CMP.14 were completed in 2019.
Proportion of Board mandates to panels and working groups delivered on-time	100%	84%	16 out of 19 scheduled deliverables were delivered on time. Delays resulted from ongoing analyses.
The proportion of methodology cases (new methodologies and revision of existing ones) processed within the specified timelines	100%	100%	43 out of 43 bottom up submissions (i.e. methodology cases including new methodologies, revisions and clarifications submitted by stakeholders) were processed within the specified timelines. 10 submissions were processed through a fast-track process.
The proportion of new project activity registrations processed within the specified timelines	100%	97%	For the affected cases, the average delay was 2 days.
The proportion of new PoA registrations processed within the specified timelines	100%	100%	All cases were processed within specified timelines.
The proportion of CER issuance instructions for project activities processed within the specified timelines	100%	98%	For the affected cases, the average delay was 3.48 days.
The proportion of CER issuance instructions for PoAs processed within the specified timelines	100%	99%	For the affected cases, the average delay was 3 days.

<b>KPI (a)</b>	<b>Target (b)</b>	<b>Performance (c)</b>	<b>Explanatory notes (d)</b>
The proportion of stakeholder communications to the Board processed within the specified timelines	100%	100%	All 21 communications to the Board processed within specified timelines.
The proportion of stakeholder communications to the secretariat processed within the specified timelines	100%	77%	363 out of 472 communications to the Secretariat processed within specified timelines. For the affected cases, the average delay was 34 days. Additional time for internal consultations was required due to the complexity of the issues.
Accreditation assessment delays over seven days	0%	0%	All 26 assessments were processed without delays over seven days.
The proportion of communications (secretariat track) escalated to the Chair of the Board by a stakeholder after a response is received from the secretariat	0%	0%	None of the 472 communications responded to by the secretariat were escalated to the Chair of the Board.
The proportion of stakeholders using the correct channels of communication.	100%	93%	34 out of 472 communications landed in other inboxes instead of the “CDM Info” inbox that responds to requests for clarifications on CDM rules and regulations.

-----

**Document information**

---

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	6 March 2020	Initial publication.

---

Decision Class: Operational  
Document Type: Information note  
Business Function: Governance  
Keywords: EB, performance indicators, transparency, reporting procedures

---