



**WORK PLAN FOR CDM-ASSESSMENT TEAM
(Version 4.0)**

Entity name and address of site(s) to be assessed	
UNFCCC ref no.:	
Type of assessment	Initial/re-accreditation/extension of sectoral scopes/regular surveillance/spot-check Entity office or other offices/Outsourced entity/ies
Scopes applied for	
Scopes already accredited	
CDM-AT leader name	
CDM-AT members names	
A. Information (background) relevant to the present work plan:	
<ul style="list-style-type: none"> a) Status of the entity in the accreditation process b) Information from previous related assessments c) Notification of changes d) Issues previously raised by the CDM-AP during the current accreditation cycle or in the past five years e) Declaration of outsourced entities f) Annual activity report 	
B. Information on performance of the entity:	
<ul style="list-style-type: none"> a) Previous performance assessments; b) Outcomes from performance monitoring of the validation and verification functions of the entity. 	
C. Breakdown of registration and issuance cases since previous office assessment	
D. Secretariat review of past assessments of the DOE	
E. Points to consider from the last annual activity report	
F. Comments from the CDM-AP	
G. Instructions to the CDM-AT	

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Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
04.0	9 March 2020	Revision to: <ul style="list-style-type: none"> • Include numbering to all sections; • Section A: <ul style="list-style-type: none"> (a) Add new subsections on notification of changes, declaration of outsourced entities and annual activity report; (b) Clarify that <i>issues previously raised by the CDM-AP</i> shall include all issues during the current accreditation term or for the past five year; • Add new sections (section C to section F); • Change section G from <i>Issues to be focused on during the assessment in relation to compliance with the CDM accreditation requirements</i> to <i>Instruction to CDM-AT</i>.
03.0	30 April 2014	Revision to: <ul style="list-style-type: none"> • Align and improve according to version 11.0 of the <i>CDM accreditation procedure</i>; • Change the title from <i>Work plan for CDM-AT (F-CDM-W)</i> to <i>Work plan for CDM-Assessment Team (CDM-WP-FORM)</i>.
02.2	20 April 2012	Editorial changes to include new logo and other improvements.
02.1	15 February 2011	Include guidance in individual sections.
02	22 October 2010	Align with version 10.1 of the CDM accreditation procedure.
01		Initial publication.

Decision Class: Regulatory
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