

**CDM-AP79-AA**

## Annotated agenda

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# CDM Accreditation Panel seventy-ninth meeting

Version 01.0

Date of meeting: 11 to 13 October 2017

Place of meeting: Bonn, Germany



**United Nations**  
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Climate Change

## TABLE OF CONTENTS

Page

<b>ANNOTATIONS TO THE PROPOSED AGENDA .....</b>	<b>3</b>
<b>AGENDA ITEM 1.      AGENDA AND MEETING ORGANIZATION .....</b>	<b>3</b>
Agenda item 1.1.      Opening.....	3
Agenda item 1.2.      Adoption of the agenda.....	3
<b>AGENDA ITEM 2.      GOVERNANCE AND MANAGEMENT MATTERS .....</b>	<b>3</b>
Agenda item 2.1.      Performance management .....	3
Agenda item 2.2.      Matters related to the panel .....	4
<b>AGENDA ITEM 3.      RULINGS (CASE SPECIFIC MATTERS) .....</b>	<b>4</b>
<b>AGENDA ITEM 4.      RELATIONS WITH FORUMS AND OTHER STAKEHOLDERS .....</b>	<b>4</b>
<b>AGENDA ITEM 5.      CONCLUSION OF THE MEETING .....</b>	<b>5</b>

## Annotations to the proposed agenda

### Agenda item 1. Agenda and meeting organization

#### Agenda item 1.1. Opening

1. ► **Action:** The Chair of the CDM Accreditation Panel (hereinafter referred to as the CDM-AP) shall open the seventy-ninth meeting.

#### Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the seventy-ninth meeting.

*Background:* The agenda was drawn up based on standing agenda items and mandates from the CDM Executive Board (hereinafter referred to as the Board).

3. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting, and take action as appropriate.

*Background:* In accordance with paragraph 25 of the “Terms of reference of the support structure of the CDM Executive Board (version 05.0)” members of a panel or working group shall abide by the code of conduct of the Board. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel or working group and refrain from participating in any discussion or decision on the issue.

### Agenda item 2. Governance and management matters

#### Agenda item 2.1. Performance management

4. ► **Action:** The CDM-AP may wish to take note of a report on the number of assessments carried out as compared to the 2017 assessment plan.

*Background:* The accreditation procedure prescribes rules to establish individual assessment plans, including the number of performance assessments and the timing and location of regular surveillance assessments of central offices and non-central sites. The secretariat prepares and implements individual assessment plans in line with the accreditation procedure.

5. ► **Action:** The CDM-AP may wish to take note of operational matters limiting the opportunities to launch on-site performance assessments which is related to the exemption provided for in the “Standard: CDM validation and verification standard for project activities” (v. 01.0) (VVS, para. 343).

*Background:* The VVS entered into force 1 June 2017 and the secretariat has gained initial experience with the new regulation, particularly in regard to the implementation of paragraph 343 of the VVS and its relation to paragraph 88 of the CDM Accreditation Procedure (v. 13.0).

6. ► **Action:** The CDM-AP may wish to take note of any delays of more than five and seven days which took place in on-going assessments.

*Background:* The CDM-AP requested the secretariat, to report on any delay in the assessment processes exceeding five and seven days.

7. ► **Action:** The CDM-AP may wish to provide input to the secretariat on matters related to website content relevant to accreditation.

*Background:* The secretariat seeks the view from the CDM-AP whether the website can be improved for example by providing the expiry date of the accreditation certificate for each of the DOEs.

## **Agenda item 2.2. Matters related to the panel**

8. ► **Action:** The CDM-AP may wish to take note of the outcomes of the ninety-fifth and ninety-sixth meetings of the Board.<sup>1</sup>

*Background:* The Board held its ninety-fifth meeting from 11 to 13 July 2017 and its ninety-six meeting from 18 to 22 September 2017.

## **Agenda item 3. Rulings (case specific matters)**

9. ► **Please note:** Due to confidentiality provisions the case related information is restricted to the CDM-AP.

## **Agenda item 4. Relations with forums and other stakeholders**

10. ► **Action:** The CDM-AP may wish to conduct an interaction with the DOE Forum chair.

*Background:* In accordance with the procedure for direct communication with stakeholders (v.2), the CDM-AP shall allocate time for interaction with the DOE/AIE Coordination Forum through its Chair. In addition, an interaction with the DOE Forum is foreseen in the CDM-AP workplan.

11. ► **Action:** The CDM-AP may wish to conduct an interaction with the CDM assessment team leaders.

*Background:* The CDM assessment team leaders, selected from the accreditation roster of experts, provide services to the CDM-AP by undertaking assessments of DOEs. This interaction aims to calibrate and align accreditation assessments and the application of the accreditation requirements. This interaction has been scheduled for the first day of the CDM-AP meeting.

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<sup>1</sup> <http://cdm.unfccc.int/EB/index.html>

## Agenda item 5. Conclusion of the meeting

12. ► **Action:** The CDM-AP may wish to approve the meeting report.

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