

CDM-AP78-AA

Annotated agenda

CDM Accreditation Panel seventy-eighth meeting

Version 01.0

Date of meeting: 5 to 7 June 2017

Place of meeting: Bonn, Germany



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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the CDM Accreditation Panel (hereinafter referred to as the CDM-AP) shall open the seventy-eighth meeting.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the seventy-eighth meeting.

Background: The agenda was drawn up based on standing agenda items and mandates from the CDM Executive Board (hereinafter referred to as the Board).

3. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting, and take action as appropriate.

Background: In accordance with paragraph 25 of the “Terms of reference of the support structure of the CDM Executive Board (version 04.0)” members of a panel or working group shall abide by the code of conduct of the Board. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel or working group and refrain from participating in any discussion or decision on the issue.

Agenda item 2. Governance and management matters

Agenda item 2.1. Performance management

4. ► **Action:** The CDM-AP may wish to take note of a report on the achievement against the 2017 assessment plan.

Background: The accreditation procedure prescribes rules to establish individual assessment plans, including the number of performance assessments and the timing and location of regular surveillance assessments of central offices and non-central sites. The secretariat prepares and implements individual assessment plans in line with the accreditation procedure.

5. ► **Action:** The CDM-AP may wish to take note of any delays of more than seven days which took place in on-going assessments.

Background: The CDM-AP requested the secretariat at its fifty-fifth meeting, to report on any delay in the assessment processes exceeding seven days.

6. ► **Action:** The CDM-AP may wish to decide on the outcome of the performance monitoring of experts on the CDM accreditation roster of experts (CDM ARoE).

Background: In accordance with section 5.4.1 of the procedure for the selection and performance evaluation of experts on the CDM ARoE, the CDM-AP shall consider the

results of the monitoring process and decide to maintain the expert on the CDM ARoE or withdraw the expert from the CDM ARoE.

7. ► **Action:** The CDM-AP may wish to appoint two members of the CDM-AP to develop the modalities for qualifying CDM technical experts in additional technical areas and to recommend CDM technical experts to be qualified in additional technical areas.

Background: In accordance with the procedure for the selection and performance evaluation of experts on the CDM ARoE (appendix, paragraph 3), a CDM technical expert may gain qualification in an additional technical area through participating in performance assessments of DOEs or successful completion of training programmes.

Agenda item 2.2. Matters related to the panel

8. ► **Action:** The CDM-AP may wish to take note of the outcomes of the ninety-third and ninety-fourth meetings of the Board.¹

Background: The Board held its ninety-third meeting from 20 to 23 February 2017 and its ninety-fourth meeting from 2 to 4 May 2017.

9. ► **Action:** The CDM-AP may wish to provide input on the survey for the analysis of overall cost for DOEs.

Background: Based on a CMP mandate (Decision 3/CMP.12, para.6), the Board requested (EB 93 report, para 18 (a)) the secretariat to conduct an analysis, in consultation with the CDM-AP, on the overall cost incurred by DOEs for maintaining their services and possibilities for the reduction of costs.

Agenda item 3. Rulings (case specific matters)

10. ► **Please note:** Due to confidentiality provisions the case related information is restricted to the CDM-AP.

Agenda item 4. Relations with forums and other stakeholders

11. ► **Action:** The CDM-AP may wish to conduct an interaction with the DOE Forum chair.

Background: In accordance with the procedure for direct communication with stakeholders (v.2), the CDM-AP shall allocate time for interaction with the DOE/AIE Coordination Forum through its Chair. In addition, an interaction with the DOE Forum is foreseen in the CDM-AP workplan.

Agenda item 5. Conclusion of the meeting

12. ► **Action:** The CDM-AP may wish to approve the external report of the meeting.

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¹ <http://cdm.unfccc.int/EB/index.html>

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