



## Stakeholder Communication Form

(Version 01.0)

This form shall be used for any CDM-related communication with the UNFCCC secretariat or the CDM Executive Board. All the questions are mandatory unless otherwise indicated.

The completed form and any supplemental documents shall be submitted electronically to [cdm-info@unfccc.int](mailto:cdm-info@unfccc.int), or via fax to +49-228-815-1999 or via post to: Sustainable Development Mechanism (SDM) Programme, UNFCCC secretariat, P.O. Box 260124, D-53153 Bonn, Germany.

### SECTION 1: COMMUNICATION HEADER

Please provide your contact information.

**Title:** [Choose an item] **First Name:**

**Last Name:**

**Name of Organization:**

**E-mail Address:**

**Postal Address:**

**Country:**

**Phone Number:**

Include country code (e.g. +49-228-815-1999)

**Stakeholder Type:** [Choose an item]

If other:

Please indicate from whom you would like to get an answer.

**This communication is addressed to<sup>1</sup>:** [Choose an item]

### SECTION 2: PROJECT ACTIVITY OR PROGRAMME OF ACTIVITIES (POA)

If this communication refers to a specific CDM project activity/PoA, please answer questions in this section (otherwise proceed to Section 3).

**Project/PoA Ref. Number**

5-digit# format 01234

If applicable, CPA Ref. Number:

8-digit# format 0123-4567

**Project Cycle Stage**

[Choose an item]

If other:

If there is no specific CDM Reference Number, please answer the remaining questions in this section (otherwise proceed to Section 3).

**Host Country(ies)**

**Project/PoA Title**

**Technology Type**

[Choose an item]

If other:

### SECTION 3: YOUR COMMUNICATION

**Title/Subject**

Maximum 250 characters

**Communication Text**

Include background, details, and conclusion (unlimited length)

**Supplemental Documents**

If applicable, list the title(s) of any attached file(s) or link(s)

**This communication may be made public**

[Choose an item]

<sup>1</sup> In accordance with the "Procedure: Direct communication with stakeholders" (version 02.0), stakeholders may address communications either (a) to the secretariat, in order to seek a fast-track technical or operational explanation regarding the implementation of existing CDM rules, or (b) to the CDM Executive Board, in order to communicate to the Board their views on CDM rules and their implementation, or to seek official clarifications of CDM rules.

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**Document information**

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<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	02 March 2015	This form supersedes and replaces the following: <ul style="list-style-type: none"><li>• F-CDM-RtB: <i>Form for submission of Letters to the Board</i> (version 01.2)</li><li>• F-CDM-RtB-DOE: <i>Form for communication on policy issues initiated by AEs/DOEs</i> (version 01.1)</li><li>• CDM-RtB-DNA: <i>Form for communication on policy issues initiated by DNAs</i> (version 01.1)</li></ul>

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