

CDM-AP72-AA

Annotated agenda

CDM Accreditation Panel seventy second meeting

Version 01.0

Date of meeting: 2 to 4 June 2015

Place of meeting: Bonn, Germany



United Nations
Framework Convention on
Climate Change

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the CDM accreditation panel (hereinafter referred to as the CDM-AP) shall open the meeting.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the meeting.

Background: The agenda was drawn up based on standing agenda items, requests from the CDM-AP and mandates from the CDM Executive Board (hereinafter referred to as the Board).

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting, and take action, as appropriate.

Background: In accordance with the “Terms of reference of the support structure of the CDM Executive Board” (version 04.0), the CDM-AP members are requested to disclose any financial interest or any real or perceived conflict of interest relating to the work of the CDM-AP at this meeting and take appropriate action during consideration of such matter.

Agenda item 2.2. Planning

4. ► **Action:** The CDM-AP may wish to take note of the additional mandates received by the CDM-AP from the Board.

Background: The Board, at its eighty-second meeting, adopted a workplan for its panels and working groups for 2015. At its eighty-third meeting the Board agreed on additional mandates that will be included into the workplan at its next revision.

Agenda item 2.3. Performance management

5. ► **Action:** The CDM-AP may wish to take note of a report on the implementation of 2015 assessment plans.

Background: The Board, at its seventy-fourth and seventy-fifth meetings, revised the CDM accreditation standard and the CDM accreditation procedure and agreed on related transitional measures. The accreditation procedure prescribes rules to establish individual assessment plans, including number of performance assessments, timing and location of regular surveillance assessments of central offices and non-central sites.

The secretariat prepared and implements individual assessment plans in line with the revised accreditation procedure and the revised transitional measures.

6. ► **Action:** The CDM-AP may wish to consider the report on the delays of more than seven days, which took place in on-going assessments.

Background: The CDM-AP requested the secretariat to inform it on a regular basis on any delay in the assessment processes exceeding seven days.

7. ► **Action:** The CDM-AP may wish to take note of a report on the latest DOE performance monitoring data (monitoring period 11, 1 May 2014 to 31 August 2014, version 2) and agree on actions as appropriate.

Background: Based on the DOE performance data, the CDM-AP at its next meeting or the meeting after, shall decide on the number and type of performance assessments, the number of non-central sites to be assessed and the areas to be assessed during site assessments and regular on-site surveillance assessments. The CDM-AP shall also initiate spot-checks for DOEs that are in the red zone for indicator I2 in the second version of the monitoring reports.

8. ► **Action:** The CDM-AP may wish to consider a report on performance of the CDM assessment team (CDM-AT) experts and agree on the feedback to be given.

Background: The CDM-AP workplan requires the CDM-AP to continuously enhance capacity and consistency of the CDM-AT experts. To support achievement of this objective, the secretariat will present the latest report on the performance of CDM-AT experts.

Agenda item 2.4. Matters related to the panel

9. ► **Action:** The CDM-AP may wish to take note of a presentation from the CDM-AP chair on the outcomes of the 83rd and 84th meetings of the Board, relevant to the work of the CDM-AP.

Background: The Board held its 83rd and 84th meeting on 13-16 April 2015 and 26-29 May 2015 correspondingly.

10. ► **Action:** The CDM-AP may wish to take note of a presentation from the secretariat on actions undertaken in response to the previous CDM-AP requests.

11. ► **Action:** The CDM-AP may wish to take note of a report from the secretariat on electronic decisions conducted since the last CDM-AP meeting.

Agenda item 3. Rulings (case specific matters)

Please note: Due to confidentiality provisions the case-related information is restricted to the CDM-AP.

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards

12. ► **Action:** The CDM-AP may wish to consider a draft joint concept note on revision of the CDM accreditation standard.

Background: The Board, at its 83rd meeting, considered a recommendation of the CDM-AP on revision of the CDM accreditation standard. The Board agreed, in principle, to introduce this recommendation at the next revision of the CDM accreditation standard. The Board requested the secretariat and the CDM-AP to prepare a joint concept note with an analysis of this recommendation and other possible improvements to the CDM accreditation standard for the consideration of the Board at its eighty-fifth meeting.

Agenda item 4.2. Procedures

13. ► **Action:** The CDM-AP may wish to consider a draft joint concept note on revision of the CDM accreditation procedure.

Background: The Board, at its 83rd meeting, considered recommendations of the CDM-AP on revision of the CDM accreditation procedure. The Board requested the secretariat and the CDM-AP to prepare a joint concept note with an analysis of these recommendations and other possible improvements to the “CDM accreditation procedure” for consideration by the Board at its eighty-fifth meeting, with a view to considering the draft revised “CDM accreditation procedure” at its eighty-seventh meeting. The Board also requested the secretariat and the CDM-AP to include in this analysis aspects relating to general provisions for non-compliance by DOEs with the deadlines specified in the regulations.

14. ► **Action:** The CDM-AP may wish to provide input on a concept note on approach on performance monitoring of DOEs.

Background: The Board, at its 79th meeting, took note of the sixth analysis report on the results of the performance monitoring of DOEs, covering the monitoring period from 1 January 2010 to 31 August 2013, with data finalized as of 28 February 2014. The Board congratulated the DOEs for the continuous improvements in their performance during the reporting period and provided inputs to the secretariat for further improving future reports. In addition, the Board noted that the number of submissions of requests for registration and issuance has reduced, and in consequence, the data available for performance analysis have also reduced. In this regard, the Board requested the secretariat to carry out work to review the approach on performance monitoring of DOEs, particularly in the context of the current market situation.

Furthermore, at its 81st meeting, the Board took note of the concerns of the CDM-AP on the current role it plays in the CDM accreditation system on policy issues and agreed to continue with the present practices that accreditation related documents are being prepared in consultation with the CDM-AP.

15. ► **Action:** The CDM-AP may wish to provide input on a concept note on the options for accreditation assessments fees.

Background: The Board, at its 81st meeting, considered a concept note on numbers, frequency and timing of assessments of the DOEs and requested the secretariat to

prepare, in consultation with the CDM-AP, a concept note on the introduction of fixed fees for assessment activities, for consideration by the Board at a future meeting.

Agenda item 5. Other matters

16. ► **Action:** The CDM-AP may wish to consider potential areas of interest of the Board on the work of the International Organization for Standardization (ISO).

Background: The Board, at its 83rd meeting, requested the CDM-AP to explore potential areas of interest of the Board on the work of ISO and report back to the Board at a future meeting.

17. ► **Action:** The CDM-AP may wish to consider any other matters as raised during the adoption of the agenda or throughout the meeting.

Background: This is a standing item at all meetings allowing for the raising of issues by CDM-AP members that will be considered given the time available.

Agenda item 6. Conclusion of the meeting

18. ► **Action:** The CDM-AP may wish to approve the internal and external reports of the seventieth meeting.
19. ► **Action:** The Chair may wish to close to meeting.

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Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	27 May 2015	Initial distribution.
Decision Class: Operational Document Type: Annotated agenda Business Function: Governance Keywords: AP, agenda		