



POST REGISTRATION CHANGES: COMPLETENESS CHECK CHECKLIST

PCP : Clean development mechanism project cycle procedure (version 09.0), EB 82, annex 15, 20 February 2015.

PS : Clean development mechanism project standard (version 09.0), EB 82, annex 13, 20 February 2015.

VVS : Clean development mechanism validation and verification standard (version 09.0), EB 82, annex 14, 20 February 2015.

Item	Description of the Item	References
1. SUBMISSION COMPLETENESS		
1.1 Document list: following documents are submitted using the latest templates and respective guidelines where applicable:		
1.1.1	Is a duly completed "Post registration changes request form" (CDM-PRC-FORM) submitted?	PCP para 161 (a)
1.1.2	Is a validation report for post-registration changes, including a validation opinion, submitted by the DOE and prepared in accordance with a valid version of the VVS?	PCP para 161 (b), VVS para 293
1.1.3	Is a revised PDD, (in both clean and track-change versions), as applicable (except in case of temporary deviations), submitted and using the valid version of the applicable CDM-PDD form?	PCP para 161 (c) PS para 270
1.1.4	Is supplemental documentation (e.g. emission reduction worksheet, financial calculations) submitted as appropriate	PCP para 161 (f)
1.2 Additional notes:		
1.2.1	Are English versions of relevant sections in the submitted documents available? (if the original documents are not in English)	PS para 89
2. CONSTISTENCY OF INFORMATION		
2.1	Is the project title and reference number consistent in the following documents?	CDM-PRC-FORM
		Project view page
		PRC validation report
		Revised PDD
2.2	Are the title(s) and version(s) of the methodology(ies) and, where applicable, of the standardised baseline(s) consistent in the following documents?	CDM-PRC-FORM
		Project view page
		PRC validation report
		Revised PDD



2.3	Is the amount of emission reductions consistent among the documents?	CDM-PRC-FORM
		Project view page
		PRC validation report
		Supplemental documentation
2.4	Is the reference to the type of post registration changes consistent among the following documents?	CDM-PRC-FORM
		Project view page
		Assessment opinion
2.5	Are sign-off dates consistent/logical in the following documents?	CDM-PRC-FORM
		PRC validation report

Appendix 1 - Request for renewal of crediting period: Completeness Check Issues of an Editorial Nature *

The table below lists “issues of an editorial nature” for which the secretariat may request the DOE to submit the missing or revised documents and/or information in accordance with paragraphs 79 of the PCP.

Item	Description of the Item
1.	Inconsistencies clearly attributable to typographical errors (with the exception of numbers of CERs) and/or documents containing blank pages.
2.	Appendices (including spreadsheets) are not readable or contain part of text not in English.

* This list is not exhaustive and will be revised as and when required. The secretariat may contact the Designated Operational Entity/Project Participant on any issues of an editorial nature that are not included in the list above.



Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
02.0	27 March 2015	Revision to: <ul style="list-style-type: none">• Incorporate the new provisions in CDM project standard (CDM-EB65-A05-STAN), CDM validation and verification standard (CDM-EB65-A04-STAN) and CDM project cycle procedure (CDM-EB65-A32-PROC) adopted at EB 82;• Editorial improvements.
01.1	16 May 2012	Editorially revised title.
01.0	3 May 2012	Initial publication.

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