



Mr. Geoff Sinclair  
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Date: 10 April 2014  
Reference: 2014-346-S, INQ-01519  
Direct line: +49 228 815 1669

*Sent by e-mail: [cme@standardbank.com](mailto:cme@standardbank.com)*

Re.: Post-registration changes of coordinating/managing entity for programme of activities

Dear Mr. Sinclair,

On behalf of the Chair of the CDM Executive Board (the Board), I would like to thank you for your letter of 12 February 2014, requesting clarification on the procedure for changing the coordinating managing entity (CME) of a programme of activities (PoA). Your letter has been made available to the Board.

Regarding your questions, version 05.0 of the Project Cycle Procedure (PCP) paragraph 169 states that "When the coordinating/managing entity is changing, the incoming coordinating/ managing entity shall sign and submit the F-CDM-MOC". Therefore, I would like to clarify that the new CME should submit the request at any time, preferably as soon as possible after the changes become effective, in accordance with the paragraph 158 of the PCP.

The incoming CME should submit the following documents via the link to the electronic interface provided to focal point entities in the issuance notification email:

- (a) a new Modalities of Communication Statement (F-CDM-MoC); and
- (b) Letter(s) of Approval/Letter(s) of Authorization from the Host Party/ies involved which authorize the new CME in the PoA.

The new CME should state in the MoC if they wish to be either sole or joint focal point for each scope of authority as per paragraph 30 of the current Project Cycle Procedure (PCP). With regard to the validation requirements of paragraph 174, please note that currently the PCP envisages a submission of the change only by the DOE undertaking the next inclusion of a Component of Activity (CPA). However, a submission by a DOE appointed specifically to validate the requirements of paragraph 174 would be accepted by sending the complete documentation to the following address: [CDMRegistration@unfccc.int](mailto:CDMRegistration@unfccc.int).

Finally, I would like to point out that other possibilities for submission of the changes with respect to paragraph 174 are under consideration and are expected to be reflected in the next revisions of the PCP.



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I hope that the above addressed your questions.

Thank you once again for contacting the Board with your concerns.

Yours sincerely,

Rajesh Sethi  
Secretary to the CDM Executive Board