



**United Nations**  
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Mr. Ricardo Esparta  
EQAO  
Rua Padre João Manoel 222  
São Paulo  
Brazil

Date: 16 December 2013  
Reference: 2013-319-S,  
INQ-01233-J4Q5  
Direct line: +49 228 815 1669

*Sent by e-mail to : ricardo.esparta@eqao.br*

Re.: Renewal of crediting period and approval of changes

Dear Mr. Ricardo Esparta,

On behalf of the Chair of the Board, I would like to thank you for your letter of 23 October 2013 seeking clarification on requesting both post registration change and renewal of the crediting period. Your letter has been made available to the CDM Executive Board.

Regarding your request, please note that the CDM Project Cycle Procedure (PCP) does not explicitly provide guidance for combining submissions of post-registration changes with the renewal of crediting period request. In addition, currently our internal workflow system does not support joint submissions, as each process has its own interface and therefore each has to be submitted separately.

Please note also that, according with the current practice, project participants should proceed with the submission of whichever event occurred first. For instance, as the first crediting period ended on 30/06/2011 and the changes to the project design occurred after this date, ideally it would be recommendable to submit the renewal of crediting period first followed by the post registration changes.

Finally, this issue of combining submissions of post-registration changes with the renewal of crediting period request has been reported to the relevant unit and will be considered. Please note that in the meantime, suggestions on how to improve the current procedures to combine post-registration changes process with the renewal of crediting period request are welcome.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Andrew Howard', written over a circular stamp or watermark.

Andrew Howard  
Secretary to the CDM Executive Board