 CDM: FORM FOR SUBMISSION OF A "LETTER TO THE BOARD" (Version 01.2)	
This form should be used only by project participants and other stakeholders for submitting a "Letter to the Board" in accordance with the latest version of the <i>Modalities and procedures for direct communication with stakeholders</i>	
Name of the stakeholder ¹ submitting this form (individual/organization):	Ricardo Esparta EQAO
Address and contact details of the individual submitting this form:	Address: Rua Padre João Manoel 222, São Paulo, Brazil Telephone number: +55 (11) 3063-9068 E-mail address: ricardo.esparta@eqao.com.br
Title/Subject (give a short title or specify the subject of your submission)	Renewal of crediting period and approval of changes
Please mention whether the submitter of the form is:	<input type="checkbox"/> Project participant <input checked="" type="checkbox"/> Other stakeholder, please specify Project advisor
Specify whether you want the letter to be treated as confidential ² :	<input type="checkbox"/> To be treated as confidential <input checked="" type="checkbox"/> To be publicly available (UNFCCC CDM web site)
Please choose any of the type(s) below ³ to describe the purpose of this submission.	
<input checked="" type="checkbox"/> Type I: <input checked="" type="checkbox"/> Request for clarification <input type="checkbox"/> Revision of existing rules <input checked="" type="checkbox"/> Standards. Please specify reference CDM Project Standard, v-04.4 <input checked="" type="checkbox"/> Procedures. Please specify reference CDM PCP, v-04.0 <input type="checkbox"/> Guidance. Please specify reference <input type="checkbox"/> Forms. Please specify reference <input type="checkbox"/> Others. Please specify reference <input type="checkbox"/> Type II: Request for Introduction of new rules <input type="checkbox"/> Type III: Provision of information and suggestions on policy issues	
Please describe in detail the issue on which you request a response from the Board, including the exact reference source and version (if applicable).	

¹ DNAs and DOEs shall use the respective DNA/DOE forms for communication with the Board.

² As per the applicable modalities and procedures, the Board may make its response publicly available.

³ Latest CDM regulatory documents and information are available at: <http://cdm.unfccc.int/Reference/index.html>.

São Paulo, 23-October-2013

Honorable members of the CDM Executive Board,

I would like to refer to the registered project "Brazil MARCA Landfill Gas to Energy Project" (0137). The first crediting period of it expired in 2011. Due to uncertainties in the project design, the PPs did not request the renewal of crediting period yet. Now the changes to the project design are defined (previously: LFG flared; new design: renewable natural gas gain from LFG and injection into a pipeline) and the PPs would like to proceed with the renewal request.

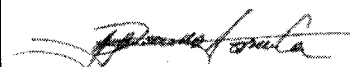
Nevertheless, after studying the CDM Project Standard (v. 04.0, item 12.8.3.4, "Changes to the project design of a registered project activity" and item 12.9, "Renewal of crediting period of project activities") and the CDM Project Cycle Procedure (v. 04.0, item 6.2., "Submission of request for approval of changes" and item 9.2, "request for renewal of crediting period") it is not clear to the PPs how to proceed. To the best of the PPs understanding both procedures can be merged into one single action as follows:

1. The PPs prepare a revised PDD which describes the nature and extent of the proposed or actual changes;
2. The same revised PDD is used to notify the secretariat of the PP's intention to request the renewal of the crediting period.
3. The PPs request a DOE to conduct a validation of the revised PDD
4. [Assuming a positive validation opinion] the DOE submit a request for approval of changes and, at the same time, the request for renewal of crediting period.

Could you please confirm if the above procedure is appropriate?

Thank you very much for any clarification.

Yours sincerely



A. Ricardo J. Esparta

Technical Director

EQAO

Please provide any specific suggestions or further information which would address the issue raised in the previous section, including the exact reference source and version (if applicable).

Not applicable.

If necessary, list attached files containing relevant information (if any)

- [replace this bracket with text, the field will expand automatically with size of text]

Section below to be filled in by UNFCCC secretariat

Date when the form was received at UNFCCC secretariat

23 October 2013

Reference number

2013-319-S, INQ-01233-J4Q5

History of document

Version	Date	Nature of revision
01.2	08 February 2012	Editorial revision.
01.1	09 August 2011	Editorial revision.
01	04 August 2011	Initial publication date.
Decision Class: Regulatory Document Type: Form Business Function: Governance		

