

CDM-AP66

Meeting report

CDM Accreditation Panel sixty-sixth meeting

Version 01.0

Date of meeting: 8 to 11 October 2013

Place of meeting: Bonn, Germany



United Nations
Framework Convention on
Climate Change

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Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. Ms. Natalie Kushko, Chair of the Clean Development Mechanism Accreditation Panel (hereinafter referred to as the CDM-AP), opened the meeting.
2. The table below represents the attendance of members at the meeting.

Table 1. Attendance

Chair and Vice-Chair	Members
Ms. Natalie Kushko (Chair)	Mr. Anil Jauhri
	Mr. Michael Rumberg
	Mr. Abderrahmane Naas
	Ms. Ann Marie Bowles
	Mr. Adelino R J Esparta

3. The CDM-AP noted that Mr. Hussein Badarin and Mr. Thomas Facklam were unable to attend the meeting. Mr. Badarin and Mr. Facklam provided proper justification for their absence.

Agenda item 1.2. Adoption of the agenda

4. The CDM-AP adopted the agenda of the 66th meeting.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

5. The CDM-AP considered information provided by members with respect to any potential conflict of interest.

Agenda item 2.2. Planning issues

6. The CDM-AP considered an update on the progress of implementation of its CDM-AP 2013 workplan.

Agenda item 2.3. Performance management

7. The CDM-AP took note of a report on the designated operational entity (DOE) performance monitoring data: version 3.0 for period 6 (1 July 2012 to 31 December 2012) and version 1.0 for period 7 (1 January 2013 to 30 April 2013).
8. The CDM-AP took note of a report on the implementation of DOE assessment plans for 2013.
9. The CDM-AP took note of the 2014 assessment plans prepared by the secretariat in line with the revised accreditation procedure and related transitional measures.

10. The CDM-AP took note of a report on visits deviating from the default duration of four person-days.
11. The CDM-AP took note of a report on delays of more than seven days that took place in ongoing assessments.
12. The CDM-AP took note of a report on performance of the CDM assessment team leaders and members and agreed on the qualification and use of individual experts.
13. The CDM-AP took note of a draft synthesis report prepared by the secretariat on the annual activity reports submitted by the DOEs for the period from July 2012 to June 2013. The final version of the synthesis report will be submitted to the CDM Executive Board (the Board) for its consideration at the next meeting.

Agenda item 2.4. Matters related to the Panel

14. The CDM-AP took note of a presentation by the CDM-AP Chair on the outcomes of the seventy-fifth meeting of the Board, including revised accreditation standard and transitional measures for implementation of the revised accreditation standard and the revised accreditation procedure.
15. The CDM-AP took note of a presentation by the secretariat on the recent developments in the joint implementation (JI) accreditation process.
16. The CDM-AP took note of a presentation by the secretariat on the recent CDM round table.
17. The CDM-AP took note of a presentation by the secretariat on the actions undertaken in response to the previous requests of the CDM-AP. The CDM-AP requested the secretariat to make available for its consideration at future meetings a tracking table with its previous requests and related actions undertaken by the secretariat.
18. The CDM-AP took note of a report by the secretariat on the electronic decisions conducted since the last CDM-AP meeting.

Agenda item 3. Rulings (case-specific)

19. The CDM-AP considered two spot checks. A recommendation on one case will be submitted to the Board under confidentiality.
20. The CDM-AP considered two initial accreditation cases. A recommendation on one case will be submitted to the Board under confidentiality.
21. The CDM-AP considered seven reaccreditation cases. Recommendations on five cases will be submitted to the Board under confidentiality.
22. The CDM-AP considered six regular surveillance assessments of central offices and non-central sites. Notifications on five cases will be submitted to the Board under confidentiality.
23. The CDM-AP considered nine performance assessments. Notifications on eight cases will be submitted to the Board under confidentiality.

24. The CDM-AP considered 12 notifications of change. A notification on one case will be submitted to the Board under confidentiality.
25. The CDM-AP considered one other assessment issue. No recommendation will be submitted to the Board at this time.

Agenda item 4. Regulatory matters

Agenda item 4.1. Procedure

26. The CDM-AP considered a draft form for performance assessments based on validation of programme of activities (PoAs) and provided the following input:
 - (a) Include a reference to the standards used by the DOE in the assessed validation activity.

Agenda item 5. Other matters

27. The CDM-AP recommends that the Board revise the CDM accreditation procedure, at the earliest possibility, introducing the following changes:
 - (a) Remove the requirement for the payment of the non-reimbursable application fee for changes notified after the start of the on-site assessment, when the change only pertains to subtraction from the list of sectoral scopes applied for by an applicant entity;
 - (b) Add provisions to collect feedback from DOEs after each assessment.
28. The CDM-AP also recommends that the secretariat ensure availability of assessors, particularly lead assessors, to implement the assessment plans for next year taking into account regional distribution. It also recommends making available the current lead assessor capacity in the secretariat on a defined basis.
29. The CDM-AP noted that the revised accreditation procedure, entering into force on 1 January 2014, changes the process of selection of experts from the accreditation roster of experts for the purpose of undertaking assessment activities. The CDM-AP, based on its recent experience, proposed to further elaborate principles for the selection to ensure its robustness.

Agenda item 6. Conclusion of the meeting

30. The CDM-AP approved the internal and external reports of its 6'6th meeting.
31. The CDM-AP Chair closed the meeting and thanked all panel members and the secretariat for their dedication and excellent work.

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Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	11 October 2013	CDM-AP 66 meeting report.
Decision Class: Operational Document Type: Meeting report Business Function: Governance Keywords: AP, reporting procedures		