

**CDM-AP88-AA**

## Annotated agenda

---

# CDM Accreditation Panel eighty-eighth meeting

Version 01.0

Date of meeting: 17 to 19 March 2021

Place of meeting: Virtual



**United Nations**  
Framework Convention on  
Climate Change

<b>TABLE OF CONTENTS</b>	<b>Page</b>
<b>ANNOTATIONS TO THE PROPOSED AGENDA .....</b>	<b>3</b>
<b>AGENDA ITEM 1.      AGENDA AND MEETING ORGANIZATION.....</b>	<b>3</b>
Agenda item 1.1.      Opening .....	3
Agenda item 1.2.      Adoption of the agenda .....	3
<b>AGENDA ITEM 2.      GOVERNANCE AND MANAGEMENT MATTERS .....</b>	<b>3</b>
Agenda item 2.1.      Performance management.....	3
Agenda item 2.2.      Matters related to the panel .....	4
<b>AGENDA ITEM 3.      RULINGS (CASE-SPECIFIC MATTERS).....</b>	<b>4</b>
<b>AGENDA ITEM 4.      RELATIONS WITH FORUMS AND OTHER STAKEHOLDERS</b>	<b>4</b>
<b>AGENDA ITEM 5.      OTHER MATTERS .....</b>	<b>4</b>
<b>AGENDA ITEM 6.      CONCLUSION OF THE MEETING .....</b>	<b>5</b>

## Annotations to the proposed agenda

### Agenda item 1. Agenda and meeting organization

#### Agenda item 1.1. Opening

1. ► **Action:** The Chair of the CDM Accreditation Panel (hereinafter referred to as the CDM-AP) shall open the eighty-eighth meeting.

#### Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the eighty-eighth meeting.

*Background:* The agenda was drawn-up based on standing agenda items and mandates from the CDM Executive Board (hereinafter referred to as the Board).

3. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting and take action as appropriate.

*Background:* In accordance with paragraph 30 of the “Terms of reference of the support structure of the CDM Executive Board”, members of a panel or working group shall abide by the code of conduct of the Board. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel or working group and refrain from participating in any discussion or decision on the issue.

### Agenda item 2. Governance and management matters

#### Agenda item 2.1. Performance management

4. ► **Action:** The CDM-AP may wish to take note of a report on the achievement against the 2020 assessment plan and of the assessment plan for 2021.

*Background:* The “CDM accreditation procedure” prescribes rules to establish individual assessment plans, including the number of performance assessments and the timing and location of regular surveillance assessments of central offices and non-central sites. The secretariat prepares and implements individual assessment plans in-line with the “CDM accreditation procedure”.

5. ► **Action:** The CDM-AP may wish to take note of any delays of more than seven days, which took place in on-going assessments.

*Background:* The CDM-AP, at its fifty-fifth meeting, requested the secretariat to report on any delay in the assessment processes exceeding seven days.

6. ► **Action:** The CDM-AP may wish to consider the annual conflict of interest analysis of experts on the CDM Accreditation Roster of Experts (ARoE).

*Background:* In accordance with paragraphs 15 and 16 of the “Procedure: Selection and performance evaluation of experts on the CDM accreditation roster of experts”, the

secretariat shall conduct an impartiality analysis on an annual basis and notify the CDM-AP on the mitigation measures established.

7. ► **Action:** The CDM-AP may wish to take note of the resignation of Mr. Gilberto Caldeira Bandeira de Melo from the CDM ARoE.

*Background:* The resignation of the expert was received on 13 October 2020.

## **Agenda item 2.2. Matters related to the panel**

8. ► **Action:** The CDM-AP may wish to take note of a presentation from the CDM-AP Chair on the outcomes of the 108<sup>th</sup> and 109<sup>th</sup> meetings of the Board.

*Background:* The Board held its one hundred and eighth meeting as a virtual meeting from 1 to 3 December, 9 to 11 December, and on 14 December 2020, and its one hundred and ninth meeting as a virtual meeting from 1 to 3 March and from 9 to 11 March 2021.

9. ► **Action:** The CDM-AP may wish to take note of the schedule of CDM-AP meetings for 2021.

*Background:* The Board, at its one hundred and eighth meeting, tentatively agreed to the 2021 meetings calendar, as contained in annex 13 of the one hundred and eighth meeting report of the Board. The schedule is subject to changes the Board may make at its one hundred and ninth meeting.

## **Agenda item 3. Rulings (case-specific matters)**

10. ► **Please note:** Due to confidentiality provisions the case related information is restricted to the CDM-AP.

## **Agenda item 4. Relations with forums and other stakeholders**

11. ► **Action:** The CDM-AP may wish to interact with the DOE/AIE Accredited Independent Entity Coordination Forum (DOE/AIE Coordination Forum) chair.

*Background:* In accordance with the “Procedure: Direct communication with stakeholders”, the CDM-AP allocates time for interaction with the DOE/AIE Coordination Forum chair at each CDM-AP meeting.

## **Agenda item 5. Other matters**

12. ► **Action:** The CDM-AP may wish to consider information related to the fourteenth performance monitoring report.

*Background:* The Board, at its one hundred and sixth meeting, adopted the revised “Procedure: Performance monitoring of designated operational entities”, version 4.0, with the implementation of the first monitoring period starting from 1 May 2020 to 31 August 2020, and agreed to have a grace period until 31 December 2020. The Board also requested the secretariat to establish a process workflow to implement the revised

procedure and report back to the Board with the outcome of the first iteration of the monitoring report for the monitoring period 1 May 2020 to 31 August 2020.

## Agenda item 6. Conclusion of the meeting

13. ► **Action:** The CDM-AP may wish to approve the meeting report.

- - - - -

### Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	10 March 2021	Initial distribution.
Decision Class: Operational Document Type: Annotated agenda Business Function: Governance Keywords: AP, agenda		