

CDM-EB90

Meeting report

CDM Executive Board ninetieth meeting

Version 01.0

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Venue: Bonn, Germany



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Agenda item 1. Agenda and meeting organization

Agenda item 1.1 Opening

1. Mr. Eduardo Calvo, Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board), opened the meeting and asserted that the quorum requirement was met.
2. The Board noted that Ms. Natalie Kushko and Mr. Joseph Armathé Amougou were unable to attend the meeting. The members provided proper justification for their absence.
3. Table 1 below represents the attendance of members and alternate members at the meeting. The names of members and alternate members present at the meeting are in bold print. Where only the name of an alternate member is in bold print, the alternate participated as a member.

Table 1 . Attendance

Members	Alternates
Mr. Amjad Abdulla^b	Mr. Gerald Lindo^b
Mr. Eduardo Calvo^a	Mr. Arthur Rolle^a
Mr. Maosheng Duan^b	Mr. José Domingos Gonzalez Miguez^b
Mr. Martin Enderlin^a	Mr. Oliver Kassi^a
Mr. Balisi Gopolang^a	Mr. Joseph Armathé Amougou ^a
Ms. Natalie Kushko ^b	Ms. Diana Harutyunyan^b
Mr. Kazunari Kainou^a	Mr. Lambert Schneider^{a1}
Mr. Muhammad Tariq^a	Mr. Daegyun Oh^a
Mr. Frank Wolke^b	Mr. Piotr Dombrowicki^b
Mr. Washington Zhakata^b	Mr. Julio Moises Alvarez^b

(a) Term: Two years, i.e. ending prior to the first meeting in 2017.

(b) Term: Two years, i.e. ending prior to the first meeting in 2018.

Agenda item 1.2. Adoption of the agenda

4. The Board adopted the agenda of the meeting and agreed to add an additional item to the agenda on how to deal with issues related to designated operational entity (DOE) performance when requests for review are not raised.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

5. The Board considered information provided by members and alternate members with respect to any potential conflict of interest. The statements on conflict of interest from members and alternate members can be viewed on the UNFCCC CDM website.¹

Agenda item 2.2. Strategic planning and direction

6. The Board considered the expansion of the scope and scale of the Regional Collaboration Centres' (RCCs) assistance activities in developing countries and requested the secretariat to revise the concept note to further elaborate on how the RCCs can support the mandated technical and methodological work, including the cost estimates to carry out these additional CDM related activities, for the consideration of the Board at its ninety-first meeting.
7. The Board considered a concept note on "Financing the CDM through international climate finance institutions", which included a list of activities and a report on the in-session workshop held on this matter at the forty-fourth session of the Subsidiary Bodies in May 2016. The Board appreciated the ideas contained therein, noting that several agencies are already implementing some of the activities and requested the secretariat to prepare a revised concept note, describing in particular the role of the secretariat in the proposed activities, (i.e. those activities that could be prioritized, and the associated cost implications of undertaking them), to be presented at the ninety-first meeting of the Board.
8. The Board took note of a report on the latest carbon market and policy developments, which included updates on carbon pricing mechanisms, recent policy developments in different regional areas, and the potential role of the CDM.
9. The Board considered an analysis of the need for measures to ensure the continued participation of DOEs, in particular in regions underrepresented in the CDM. The Board noted that a number of measures are already being undertaken in the context of the 2016-2017 CDM business plan, such as creating demand for certified emission reductions (CERs), simplifying the CDM and continuing to standardize the registration and monitoring/verification process. The Board decided that the current activities planned are sufficient to support the continued participation of DOEs in the CDM, in particular in the regions underrepresented in the CDM, and to revisit this matter on an as-needed basis in the future. The Board further agreed that these decisions should be reflected in its annual report to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP).
10. The Board considered an analysis of impacts on distributing the accreditation fee across a five-year accreditation term and agreed to allow DOEs to distribute its application fees for accreditation/reaccreditation/extension of scope in two payments: one payment of USD 7,500 along with the application for accreditation/reaccreditation/extension of scope, and a second payment of USD 7,500 within one year after granting accreditation/reaccreditation/extension of scope. In this regard, the Board requested the secretariat to prepare, in consultation with the CDM Accreditation Panel (CDM-AP), a draft revised accreditation procedure for consideration by the Board at its ninety-second meeting.

11. The Board considered a request from the CMP to examine how the information specified in decision 3/CMP.1, Appendix D, paragraph 12 can be best made publicly available, taking into account confidentiality. The Board considered different approaches to information disclosure such as aggregation, grouping per UN region and others. The Board decided to request further guidance from the CMP on the preferred approaches to disclosing information on both holdings and transfers.

Agenda item 2.3. Performance management

12. The Board took note of the update on the status of the work of the Board, noting the changes highlighted in its workplan for 2016.
13. The Board approved the additional key performance indicators below relating to the process for answering queries from external stakeholders and agreed that these new indicators will come into immediate effect and will be reported on annually along with the existing twelve indicators:
 - (a) The proportion of communications (secretariat track) escalated to the Chair of the Board by a stakeholder after a response is received from the secretariat;
 - (b) The proportion of stakeholders using the correct channels of communication.
14. The Board took note of the status of implementation of the CDM management plan (MAP) 2016 and noted that there was no requirement to amend the current MAP. The Board requested the Executive Board Finance Committee to continue working closely with the secretariat in preparing a draft MAP 2017 for presentation at the ninety-second meeting of the Board.
15. The Board considered additional benefits for members of the Board and agreed that this matter should be further considered in the context of the discussions on the CDM MAP 2017 at the ninety-second meeting of the Board.
16. The Board considered a concept note on "Improving the user-friendliness of the sustainable development co-benefits tool" and requested the secretariat to implement proposed improvements related to the tool's workflow efficiency and online user interface as contained in paragraphs 8 and 9 of the concept note.² With respect to the proposed additional filters referred to in paragraph 12 (a), the Board agreed to only implement a filter for co-benefits reported through the sustainable development co-benefits tool.
17. The Board took note of communication efforts to raise awareness of sustainable development co-benefits of CDM project activities and programmes of activities (PoAs) to the public.
18. The Board agreed on key messages to be conveyed to the CMP through its annual report and requested the secretariat to prepare the draft annual report to the CMP at its twelfth session for consideration by the Board at its next meeting.

Agenda item 2.4. Matters related to the Board and its support structure

19. The Board took note of the improvements made to the secretariat's lessons learnt infrastructure, as well as the steps taken for its enhanced operationalization.

20. The Board took note of the status of processing of registration and issuance submissions and the current status of waiting time. The Board noted that waiting time has reduced considerably when compared with the beginning of the year. The Board requested the secretariat to identify ways and to implement measures to meet the expectation of the CMP, even when the submissions exceed those previously estimated. The Board requested the secretariat to report back on the status of waiting time at a future meeting.
21. The Board took note of an update on the evaluation of the CDM loan scheme and had initial discussions about the possible recommendations by the Board to the CMP, which will be further discussed at the ninety-first meeting of the Board.
22. The Board took note of a recommendation from the CDM-AP related to the International Organization for Standardization (ISO) and provided guidance to the secretariat.

Agenda item 2.5. Operations of panels and working groups

(a). CDM Accreditation Panel

23. The Board took note of the report of the 75th meeting of the CDM-AP. The report summarized information relating to the work of the panel, including developments with respect to accreditation assessments and other accreditation-related issues. The CDM-AP meeting considered 24 accreditation cases, of which nine were submitted for consideration by the Board in accordance with the CDM accreditation procedure.

(b). Methodologies Panel

24. The Board took note of the report of the 70th meeting of the Methodologies Panel (MP). The report summarized information relating to the work of the MP, including submissions of methodologies and recommendations to the Board.

(c). Small-Scale Working Group

25. The Board took note of the report of the 51st meeting of the Small-Scale Working Group (SSC WG). The report summarized information relating to the work of the SSC WG, including submissions of methodologies and recommendations to the Board. The Board also noted that members of the working group welcomed holding the meeting in parallel with the MP, in order to work jointly on the mandated work by the Board. Furthermore, the Board noted the revised dates for the fifty-second meeting of the SSC WG, which will be held on 3-6 October 2016.

Agenda item 3. Rulings (case specific)

Agenda item 3.1. Accreditation

26. The Board took note of the notifications by the CDM-AP on the successful completion of regular on-site surveillance assessments of the following entities:
 - (a) E-0020 “GHD Limited” (GHD) central office, Waterloo, Canada;
 - (b) E-0044 “China Quality Certification Center” (CQC) central office, Beijing, China;
 - (c) E-0046 “China Classification Society Certification Company” (CCSC) central office, Beijing, China.

27. The Board took note of the notifications by the CDM-AP on the successful completion of performance assessments of the following entities:
 - (a) E-0005 “TÜV SÜD South Asia Private Limited” (TÜV SÜD);
 - (b) E-0037 “RINA Services S.p.A.” (RINA).
28. The Board took note of the voluntary withdrawal of accreditation status by E-0001 “Japan Quality Assurance Organisation” (JQA) for sectoral scope 9, as submitted on 20 June 2016.
29. The Board considered the recommendation by the CDM-AP on lifting the suspension of E-0058 “Foundation for Industrial Development (MASCI) and decided to lift the suspension of accreditation of this DOE.
30. The Board considered the recommendation by the CDM-AP on lifting the suspension of E-0037 RINA and decided to lift the suspension of this DOE for sectoral scopes 6 and 7 and maintain suspension for sectoral scope 8. Regarding the continued suspension of sectoral scope 8, the Board:
 - (a) Requests that this DOE further implement corrective actions to resolve non-conformity 2 (E-0037-SA-NC-2015-02);
 - (b) Requests that this additional assessment shall be done in the context of the final opportunity for the DOE to resolve its remaining non-conformity (E0037-SA-NC-2015-02) raised for the regular surveillance launched on 15 June 2015.
31. The Board considered the recommendation by the CDM-AP on lifting the under-observation status of E-0031 “Perry Johnson Registrars Carbon Emissions Services Ltd.” (PJRCES) and decided to lift the under-observation status of this DOE.

Agenda item 3.2. Registration

32. The Board noted that 7,729 CDM project activities have been registered as at 22 July 2016. The status of requests for registration of project activities can be viewed on the UNFCCC CDM website.³
33. The Board noted that 295 CDM PoAs have been registered as at 22 July 2016, and that under these PoAs 1,956 component project activities (CPAs) have been included. The status of requests for registration of PoAs can be viewed on the UNFCCC CDM website.⁴

Agenda item 3.3. Issuance

34. The Board noted that 1,704,544,757 CERs have been issued for CDM project activities and that 5,026,950 CERs have been issued for PoAs as at 22 July 2016. The status of CERs issued can be viewed on the UNFCCC CDM website.⁵
35. The Board noted that 13,318,355 CERs (CERs/temporary CERs (tCER)/long-term CERs (ICER)) had been voluntarily cancelled as at 22 July 2016. Out of these, 37,009 CERs had been voluntarily cancelled using the new online platform for voluntary cancellation of CERs since its launch. The status of CERs voluntarily cancelled can be viewed on the UNFCCC CDM website.⁶

Agenda item 3.4. Other rulings

36. The Board agreed to approve the request for renewal of crediting period for the project activity "Surat Thani Biomass Power Generation Project in Thailand" (1519) submitted by the DOE E-0022 "TÜV NORD CERT GmbH" (TÜV NORD) for the crediting period 10 May 2015 to 9 May 2022.
37. The Board did not authorize the DOE E-0001 "Japan Quality Assurance Organisation" (JQA) to perform both activities, regarding verification and validation for the renewal of the crediting period of the project activity "Hedcor Sibulan 42.5 MW Hydroelectric Power Project" (1620).
38. The Board agreed to approve the changes to the project activity "ESTRE's Paulínia Landfill Gas Project (EPLGP)" (0165) submitted by the DOE "RINA Services S.p.A." (RINA).
39. The Board considered a request from a DOE (INQ-04748) on whether a revised project design document (PDD) shall be published for global stakeholder consultation, since the CDM project activity underwent changes after the publication of the PDD. The Board agreed to respond to the submitter in accordance with the "CDM project cycle procedure".

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

(a). Standards for CDM project activities and programmes of activities

40. The Board considered the progress of the work on the simplification and streamlining of the CDM and provided the following guidance to the secretariat, as set out in paragraphs 41 to 46 below, and requested the secretariat to reflect them in the next draft revised regulatory provisions, as appropriate.
41. With regard to the draft regulatory provisions on clarifying the conditions for exemption from on-site inspection at validation and verification, the Board agreed that:
 - (a) On-site inspection at validation is mandatory if:
 - (i) The estimated annual average emission reductions of the project activity or CPA is more than 100,000 tCO₂eq; or
 - (ii) There is pre-project information that is relevant to the registration requirements of the project activity or the inclusion of the CPA and may not be traceable after the registration or inclusion;
 - (b) On-site inspection at verification is mandatory if:
 - (i) It is the first verification for the DOE with regard to the project activity or CPA;
 - (ii) More than three years have elapsed since the last on-site inspection conducted for the verification of the project activity or CPA; or
 - (iii) The project activity or CPA has achieved more than 300,000 tCO₂ eq of emission reductions since the last verification in which an on-site

inspection was conducted.

42. With regard to the draft regulatory provisions on not requiring the submission of the first specific-case CPA corresponding to each generic CPA for approval by the Board and introducing sample checks for the inclusion of CPAs, the Board requested the secretariat to clarify that specific-case CPAs shall not be submitted at the time of registration of a PoA. Concerning the registration fee for a PoA, the Board requested the secretariat to propose a two-tier fixed-rate based on the scale of CPAs that will be included in the PoA.
43. With regard to the draft regulatory provisions on allowing the re-inclusion of excluded CPAs, the Board requested the secretariat to elaborate measures for all three options for an excluded CPA that had been agreed by the Board at its eighty-ninth meeting (i.e. re-inclusion in the same or different PoA or registration as a stand-alone project activity). For the CPAs that applied methodologies that potentially accrue negative emission reductions, the Board also requested the secretariat to clarify that the monitoring shall be continuously carried out in accordance with the registered monitoring plan and that the monitoring results for the period prior to re-inclusion shall be verified by a DOE at the first request for issuance after re-inclusion.
44. With regard to the draft regulatory provisions on allowing a DOE to perform both validation and verification for the same project, the Board requested the secretariat to further elaborate the types of information to be submitted by a DOE when requesting the authorization from the Board. Such information should effectively convey the availability of other DOEs to perform the validation or verification in question and the measures that the DOE will implement to safeguard the impartiality and integrity of the validation or verification.
45. With regard to the draft regulatory provisions on reducing the risk of disputes and irregularities in the modalities of communication (MoC) process, the Board requested the secretariat to clarify that project participants may request the withdrawal of other project participants on the basis of cessation, and to clarify that project participants may request the administrative withdrawal of non-contactable project participants. The Board also requested the secretariat to develop procedural steps to effect the changes to the MoC, as appropriate.
46. With regard to the analysis on streamlining the registration process, the Board requested the secretariat to prepare an information note, (i) detailing the purpose and implications of the steps in the current registration and issuance processes, the steps in past processes and the reasons for change; and (ii) identifying areas for improvement with a view to shortening the process time and increasing predictability.
47. With regard to the meaning of “contractual arrangements” and “contracted by” in relation to arrangements between the project participant/coordinating and managing entity (CME) and the DOE under the CDM, the Board clarified that the provisions require a contract directly between a project participant/CME and DOE, and do not allow for DOEs to provide validation or verification services without a contract with the project participant/CME.
48. The Board considered standardized registration templates for automatically additional project activities and approved three revised forms, namely, the project design document form for CDM project activities (CDM-PDD-FORM), the project design document form for small-scale CDM project activities (CDM-SSC-PDD-FORM) and the validation report

form for CDM project activities (CDM-VAL-FORM), to include objective criteria for project activities that qualify as automatically additional, as contained in [annex 1](#), [annex 2](#), and [annex 3](#) to this report. The revised forms will be effective as of 22 July 2016, and be mandatory for the publication of PDDs for global stakeholder consultation and submissions for request for registration, as of 22 March 2017.

49. The Board considered the concept note on the "Development of standards with a methodological framework for specific project types and sectors" and requested the secretariat and the MP, in consultation with the SSC WG, where applicable, to prepare a joint concept note for a future meeting, to further prioritize the six areas already identified for developing standards with a methodological framework for standardization. This prioritization work should include, inter alia, the potential need and resource estimates for developing standards in each of the identified areas.
50. The Board considered the concept note on approaches for additionality demonstration and provided the following feedback:
 - (a) With regards to the probabilistic approach, the Board agreed not to use it for the demonstration by project developers and the assessment by DOEs of additionality, but requested the secretariat, the MP and SSC WG to consider it in a transparent manner while developing a positive list for certain types of technologies or project activities;
 - (b) With regard to common practice analysis and first-of-its-kind, the Board requested the secretariat and MP to jointly continue the work taking into account the inputs it provided, in particular assessing whether a minimum number of control group of projects would be required for comparison, and whether the same threshold should apply independently of the number of technologies in the sector;
 - (c) The Board agreed not to develop any negative list at this point in time;
 - (d) With regards to prior consideration of the CDM, the Board agreed to maintain the current provisions in the "CDM project standard".
51. The Board considered the concept note on the gap analysis to the application of the existing combined tool and agreed with the direction of the approach outlined in the concept note. The Board also requested the MP and secretariat to further work jointly on this issue based on the feedback provided, including:
 - (a) Value-added analysis of the work aimed at broadening the applicability of the combined tool;
 - (b) A clear description of the newly introduced logical steps and their applications presented in a flow diagram;
 - (c) Ways in which the most attractive alternative can be identified if only a benchmark analysis is applied; and
 - (d) The relevance of the question in the flow diagram on whether the service or product can only be provided by the project developer.

52. The Board considered the concept note on “Further development of the CDM in urban sectors (jointly by MP, SSC WG, and secretariat)” and requested the MP, in consultation with the SSC WG and the secretariat, to develop guidelines to facilitate the development of CDM project activities and PoAs in the urban context, providing best practice examples in a PoA design document (PoA-DD) template, for its consideration at a future meeting. In addition, the Board gave especially the following guidance on further work on the development of CDM in the urban sectors:
- (a) Work towards the standardization of parameters for the estimation of emission reductions in the context of improving of the relevant methodologies;
 - (b) Develop suitable methods for demonstrating additionality for urban sectors, bearing in mind already existing approaches.
53. The Board considered the concept note on cost-effective and context-appropriate approaches for monitoring, reporting, and verification and requested the MP, in consultation with the SSC WG and the secretariat, to propose revisions to regulatory documents and provide additional analysis taking into account the guidance from the Board provided below:
- (a) In principle, the Board agreed with the proposed options to address data gaps. However, the use of the data backup procedure should be optional to the project proponent. The requirements in the data backup procedure should not overlap with requirements already included in the "CDM project standard" and should differentiate between mandatory and optional elements;
 - (b) The Board agreed that the proposed language for additional guidance on calibration requirements was appropriate;
 - (c) With regard to the proposal to allow common surveys that span boundaries of several PoAs and non-CDM activities, the Board requested further analysis on potential implications including the compliance with the CDM modalities and procedures.
54. The Board, while considering the concept notes referred to in paragraphs 49 and 50, requested the secretariat to provide the following information notes for consideration at a future meeting:
- (a) Analysis of the demand and usage of methodologies developed top-down, specifically, including the frequency in which different top-down methodologies are utilized by project activities and programmes of activities.
 - (b) Assessment of whether the existing approved methodologies have used the principle of discounting emission reductions and if yes, a list of them including a description of the approaches therein.

(b). Methodological standards for large-scale CDM project activities

(i). Revisions to approved methodologies and tools (large-scale)

55. The Board decided not to approve a revision of TOOL16 "Project and leakage emissions from biomass" and requested the MP to reconsider the exclusion of a simplified provision related to small-scale projects that was previously in the tool and to include further safeguards related to plantation forests being eligible under the CDM after its last rotation, drawing upon the methodology AM0082 (version 01).
56. Based on the recommendation of the MP, the Board approved the following revised methodologies and tools as major revisions that include requirements of TOOL05 "Methodological tool: Baseline, project and/or leakage emissions from electricity consumption and monitoring of electricity generation" and TOOL08 "Methodological tool: Tool to determine the mass flow of a greenhouse gas in a gaseous stream":
- (a) "ACM0025: Construction of a new natural gas power plant", as contained in annex 4 to this report;
 - (b) "AM0018: Baseline methodology for steam optimization systems", as contained in annex 5 to this report;
 - (c) "AM0037: Flare (or vent) reduction and utilization of gas from oil wells as a feedstock", as contained in annex 6 to this report;
 - (d) "AM0045: Grid connection of isolated electricity systems", as contained in annex 7 to this report";
 - (e) "AM0052: Increased electricity generation from existing hydropower stations through decision support system optimization", as contained in annex 8 to this report;
 - (f) "AM0058: Introduction of a district heating system", as contained in annex 9 to this report;
 - (g) "AM0059: in GHGs emission from primary aluminium smelters", as contained in annex 10 to this report;
 - (h) "AM0060: Power saving through replacement by energy efficient chillers", as contained in annex 11 to this report.

(c). Methodological standard for small-sale CDM project activities

(i). Revisions to approved methodologies and tools (small-scale)

57. Following the recommendation from the SSC WG, the Board approved the following revised methodologies as major revisions:
- (a) "AMS-I.E: Switch from non-renewable biomass for thermal applications by the user", as contained in annex 12 to this report. The revision of the methodology:
 - (i) Includes default values for baseline fuel wood consumption per person;
 - (ii) Introduces monitoring tables;

- (iii) Includes the procedures to quantify baseline woody biomass consumption for the entire household.
 - (b) “AMS-II.G: Energy efficiency measures in thermal applications of non-renewable biomass”, as contained in annex 13 to this report. The revision of the methodology includes the procedures to quantify baseline woody biomass consumption per household.
 - (c) “AMS-III.AJ: Recovery and recycling of materials from solid wastes”, as contained in annex 14 to this report. The revision:
 - (i) Covers the recycling of container glass;
 - (ii) Adopts a conservative default specific electricity consumption for the production of a tonne of container glass (using virgin materials) up to the pre-melting stages;
 - (iii) Covers the container glass manufacturing plants supplied with raw materials originating from the host country or imported from another non-Annex I country.
58. The Board considered the recommendations of the SSC WG in relation to the parameter fraction of non-renewable biomass (fNRB) included in methodologies AMS-I.E and AMS-II.G and agreed that:
- (a) The default country-specific fNRB values already approved by the Board shall expire five years from the date of their approval;
 - (b) In cases where Designated National Authorities (DNA) decide to propose a renewal with an update to the fNRB values, they shall follow the “Procedure: Development, revision, clarification and update of standardized baselines” (standardized baseline procedures), including for the requirement related to the period of validity of the fNRB value;
 - (c) The SSC WG should initiate work to propose a revision to the method for the top down development of fNRB values for the consideration by the Board. Where a DNA has made a request for the top down development of fNRB values in accordance with the standardized baseline procedures, the secretariat should, after approval by the Board, initiate the work.
59. With regard to the eligibility of shift from non-renewable biomass to low-carbon intensive fossil fuels such as liquefied petroleum gas (LPG) in AMS-I.E and AMS-II.G, the Board requested the SSC WG to conduct further analysis, taking into account relevant CMP decisions related to these methodologies, conditions under which emission reductions would occur including related uncertainties, the issue of permanence as well as and potential co-benefits.

(ii). Clarifications (small-scale)

60. The Board approved the response by the SSC WG to the request for clarification SSC_722, as referred to in the report of the 51st meeting of the SSC WG.

Agenda item 4.3. Policy issues

61. The Board considered a policy recommendation related to the provisions on post-registration changes in the “CDM project standard”. The Board requested the MP and the secretariat to prepare a joint concept note for consideration at a future meeting to provide an analysis as to what changes in a CDM project activity or PoA or CPA can be concluded as post-registration changes.
62. The Board considered a project assessment case where issues of performance of a DOE were identified. In this context, the Board discussed about the need to monitor the performance of DOEs also in situations where a request for review was not initiated and requested the secretariat, in consultation with the CDM-AP, to propose improvement in the current rating system for the performance monitoring of DOEs in the procedure for DOE performance monitoring for consideration by the Board at its ninety-second meeting. The consideration of this proposal should be done in the context of the annual analysis of the Board decision to put on hold the procedure for DOE performance monitoring.

Agenda item 5. Relations with forums and other stakeholders

63. The Board considered the concept note on assistance to designated national authorities (DNAs) for the development of guidelines for local stakeholder consultation and provided guidance to the secretariat on the sequential steps to provide technical assistance to support DNAs in developing the guidelines, as set out below:
 - (a) Acquire and share information on applicable national and international regulations and guidelines, if any, and current practices in the country/region for conducting local stakeholder consultations on projects or processes similar to CDM projects;
 - (b) Synthesize the information collected and condense it into a description of what the guideline document should contain through desk work;
 - (c) Support the identification of the key stakeholders by the DNA to ensure the participation of representatives of all key stakeholder groups through emails, telephone calls or internet-based calls with the DNA;
 - (d) Based on findings from steps (a) to (c), the DNA is to develop the guideline, with advice and technical assistance provided by the secretariat on specific issues as may be identified by the DNA.
64. The Board took note of the external input on the issues included on the annotated agenda of the ninetieth meeting of the Board and its annexes, as received from the call for input in accordance with the “Procedure: Direct communication with stakeholders”. The input received on specific agenda items was considered by the Board in the relevant agenda item. The Board thanked the stakeholders for the comments.

65. The Board interacted with the DOE/AIE Coordination Forum Chair Mr. Werner Betzenbichler via video conference, and took note of the input from the Forum, as reported by its Chair, who commented on the following issues:
- (a) Finance to support the chairmanship of the Forum has been secured for the remaining part of 2016 in spite of low membership rates;
 - (b) Comments on the annotated agenda regarding the:
 - (i) Expansion of the scope and scale of the RCC's assistance activities;
 - (ii) Financing of the CDM through international climate finance institutions;
 - (iii) Distribution of the accreditation fee across the five-year accreditation term;
 - (iv) Approaches for additionality demonstration;
 - (c) Request to consider the possibility for communications between DOEs and Assessment Team members to clarify and resolve issues of non-conformity.
66. The Board thanked Mr. Betzenbichler for his input. The Board encouraged the Forum to continue raising issues related to its guidance and proposing solutions.
67. The Board took note of following activities undertaken with regard to stakeholders, including DNAs, applicant entities (AEs) and DOEs:
- (a) The 34th DOE conference call took place on 31 May 2016, via video conference;
 - (b) Nairobi Framework Partnership working sessions with regional DNAs took place back to back with the Africa Carbon Forum in Rwanda from 28 to 30 June 2016.
68. The Board considered three communications (INQ-04875, INQ-04876, and INQ-04942) submitted by stakeholders and agreed to respond to the submitters in accordance with the "Procedure: Direct communication with stakeholders".
69. No observers requested to interact with the Board during this meeting. Observers to the ninety-first meeting of the Board shall register with the secretariat by **23 August 2016**.

Agenda item 6. Other matters

70. The Board agreed to the provisional agenda for the ninety-first meeting, to be held in Bonn, Germany, from 13 to 17 September 2016, as contained in annex 15 to this report.

Agenda item 7. Conclusion of the meeting

71. The Chair summarized the main conclusions, adopted the report of the ninetieth meeting, and closed the meeting.
72. Any decisions taken by the Board shall be made publicly available in accordance with paragraph 17 of the CDM modalities and procedures and with rule 31 of the Rules of procedure of the Board. The proceedings of the open sessions of the meeting can be accessed via webcast.⁸

Annexes to the report

Standards for CDM project activities and programmes of activities

- Annex 1 - Project design document form for CDM project activities (CDM-PDD-FORM) (version 08.0)
- Annex 2 - Project design document form for small-scale CDM project activities (CDM-SSC-PDD-FORM) (version 08.0)
- Annex 3 - Validation report form for CDM project activities (CDM-VAL-FORM) (version 02.0)

Methodological standards for large-scale CDM project activities

- Annex 4 - ACM0025: Construction of a new natural gas power plant (version 02.0)
- Annex 5 - AM0018: Baseline methodology for steam optimization systems (version 04.0)
- Annex 6 - AM0037: Flare (or vent) reduction and utilization of gas from oil wells as a feedstock (version 03.0)
- Annex 7 - AM0045: Grid connection of isolated electricity systems (version 03.0)
- Annex 8 - AM0052: Increased electricity generation from existing hydropower stations through decision support system optimization (version 03.0)
- Annex 9 - AM0058: Introduction of a district heating system (version 05.0)
- Annex 10 - AM0059: Reduction in GHGs emission from primary aluminium smelters (version 02.0)
- Annex 11 - AM0060: Power saving through replacement by energy efficient chillers (version 02.0)

Methodological standards for small-scale CDM project activities

- Annex 12 - AMS-I.E: Switch from non-renewable biomass for thermal applications by the user (version 07.0)
- Annex 13 - AMS-II.G: Energy efficiency measures in thermal applications of non-renewable biomass (version 08.0)
- Annex 14 - AMS-III.AJ: Recovery and recycling of materials from solid wastes (version 05.0)

Other matters

- Annex 15 - Provisional agenda: SDM Executive Board ninety-first meeting (version 01.0)

List of documents undergone editorial changes or issued since the last meeting

Regulatory Documents

- CDM panels and working groups workplan 2016 (version 01.1)
- Ruling note: Rationale for the rejection of PRC-7014-002 (version 01.0)
- Ruling note: Rationale for the rejection of PRC-3404-001 (version 01.0)

Forms

- CDM-AMCR-FORM: Approved baseline and monitoring methodology/methodological tool clarification response form (version 03.0)
- CDM-PAVA- FORM: Performance assessment report on validation activity (version 03.0)
- CDM-PAVE-FORM: Performance assessment report on verification/certification activity (version 03.0)
- CDM-FAR-FORM: Final assessment report (version 08.0)

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Document information

Version	Date	Description
01.0	22 July 2016	EB90 meeting report. Initial publication
Decision Class: Operational Document Type: Meeting report Business Function: Governance Keywords: MP, reporting procedures		

Endnotes

1. <<http://cdm.unfccc.int/EB/index.html>>.
2. Annex 9 to the annotated agenda of EB90.
3. <<http://cdm.unfccc.int/Projects/>>.
4. <<http://cdm.unfccc.int/ProgrammeOfActivities/>>.
5. <http://cdm.unfccc.int/Issuance/cers_iss.html>.
6. <<https://cdm.unfccc.int/Registry/index.html>>.
7. <<https://cdm.unfccc.int/DNA/fNRB/index.html>>.
8. <<http://cdm.unfccc.int/EB/Meetings>>.