

CDM Project Holcim Indonesia
Proposed Program for the Kick-off Meeting
October 31 – Nov 3, 2006

Steering Committee	Tim Mackay, Eamon Ginley, Jerome Lombardie, Vincent Aloysius
PMA Project Client	Eamon Ginley
PMA Project Manager	Oepoyo Prakoso
PMA Team Members	Catherine Martin-Roberts, Irianto Utomo, Utoro, Lilik Rendra, Reni Wulandari, Sodiq HP, Esra Thamrin (others members will be called in as and when required)

Related Key Persons	Peter B, Lilik Unggul, Mulyanto, Didik D, Zainurlis Z, Budi R, Sufyanto, Bambang Soekarno, Satrio Imam
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Day 1, Tuesday, Oct 31

Jamsostek Office

Time	Program	Attendees
09.00-12.00	<p>Intro</p> <ul style="list-style-type: none"> Objectives of the Workshop Expected output <p>Presentation on CDM Project – Project Design Document (PDD) Development</p> <ul style="list-style-type: none"> Additionality concepts Barrier analysis Other important criteria Discussion on the 4 already registered PDD using the same methodology such Shree PDD, Grasim (GIL-CSD), Lafarge and Indocement Learnings from other Holcim companies <p>Q & A</p>	All
12.00	Lunch	
13.00-17.00	<p>HIL Data for CDM Project (Pin)</p> <ul style="list-style-type: none"> Scenarios (Biomass, Include Paper Bag Project) Forecast Availability – Biomass Market Potential (type, volume, location – distance) Details on AF (heat input, moisture) Details on Fossil fuels (heat input, moisture, sources) Barriers information Identified stakeholders Others <p>HGRS Support</p> <ul style="list-style-type: none"> Support to be defined, Cost sharing, Expenses CDM cluster members, Schedule, Tasks 	Catherine / Team

Day 2, Wednesday, November 1**Narogong Plant**

09.00 – 17.00	PMA Project team meeting <ul style="list-style-type: none"> • Finalize local team composition, tasks, schedule • Finalize PDD content / format • Finalize data needed from the plant including formats • Identify additional information and responsible persons 	Project Team + Catherine
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Day 3, Thursday, November 2**Jamsostek Office**

10.00 – 12.00	Meeting with CDM consultant	Catherine + Team
14.00 – 15.00	Tentative meeting with DNA at KLH Office	Catherine + Team

Day 4, Friday, November 3

9.00 – 11.00	Detailed discussion with team (AFR, SEQS QEMS, etc) for PDD documentation	Catherine + Team

Data to be submitted to Catherine (HGRS) prior to meeting

- ATR + Internal data sheet on fuel consumption 2005 (Lilik R)
- Fossil Fuels currently used – type, heating value, quantity, location source – distance (Reni W)
- Alternative fuels to be used – type, heating value, quantity, location source – distance (Reni W)