

CDM-AP64

Meeting report

CDM Accreditation Panel sixty-fourth meeting

Version 01.2

Date of meeting: 22 to 25 April 2013

Place of meeting: Bonn, Germany



United Nations
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Climate Change

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Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. Ms. Natalie Kushko, Chair of the Clean Development Mechanism Accreditation Panel (hereinafter referred to as the CDM-AP), opened the meeting.
2. Table 1 below represents the attendance of members at the meeting.

Table 1. Attendance

Chair and Vice-Chair	Members
Ms. Natalie Kushko (Chair)	Mr. Hernán Carlino
Mr. Hussein Badarin (Vice-Chair)	Mr. Vinay Deodhar
	Mr. Ricardo Esparta
	Mr. Anil Jauhri
	Mr. Stanford Mwakasonda
	Mr. Takashi Otsubo
	Ms. Marina Shvangiradze

3. The CDM-AP noted that Mr. Thomas Facklam was unable to attend the meeting. Mr. Facklam provided proper justification for his absence.

Agenda item 1.2. Adoption of the agenda

4. The CDM-AP adopted the agenda of the 64th meeting, with two additions: one case and one letter from a stakeholder, under agenda item 5 – Other matters.

Agenda item 1.3. Inputs by the DOE/AIE coordination forum

5. In accordance with the “Modalities and procedures for direct communication with stakeholders”, the CDM-AP interacted with the DOE/AIE Coordination Forum represented by Mr. Werner Betzenbichler and two additional designated operational entity (DOE) representatives (Jonathan Hall, from SGS, and Rainer Winter, from TÜV NORD). The subject of this interaction was limited to policy issues, in particular to providing input for the revision of the "CDM accreditation standard for operational entities" (Standard) and the "Procedure for accrediting operational entities by the Executive Board of the clean development mechanism (CDM)" (Procedure) and did not include case-specific issues. The presentation made by the DOE/AIE coordination forum is presented in the [annex 1](#) to this report.
6. The CDM-AP noted the inputs, thanked the DOE/AIE Coordination Forum and the DOEs present and encouraged them to continue to provide input in the future.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

7. The CDM-AP considered information provided by members with respect to any potential conflict of interest.

Agenda item 2.2. Planning issues

8. The CDM-AP took note of the CDM-AP 2013 workplan adopted at the seventy-second meeting of the Executive Board of the clean development mechanism (the Board).

Agenda item 2.3. Performance management

9. The CDM-AP took note of a report on the implementation of DOE assessment plans.
10. The CDM-AP noted that there were no visits deviating from the default duration of four person-days.
11. The CDM-AP took note of a report on delays of more than seven days that took place in ongoing assessments and agreed on actions in relation to three of them.
12. The CDM-AP took note of a report on performance of the CDM assessment team leaders and members and agreed on the qualification and use of individual experts.

Agenda item 2.4. Matters related to the Panel

13. The CDM-AP took note of a presentation from the CDM-AP Chair on the outcomes of the seventy-second meeting of the Board.
14. The CDM-AP took note of a presentation from the secretariat on the recent developments in the joint implementation accreditation process.
15. The CDM-AP took note of a presentation from the secretariat on the inputs provided by DOEs on the Standard and on the Procedure at the 7th CDM Roundtable. The CDM-AP highlighted that some of the DOEs' concerns are similar to those of CDM-AP members, especially with regard to the time considered for the revision of the Standard, and agreed to recommend to the Board that more time should be allocated to interact in person with DOEs.
16. The CDM-AP took note of a report from the secretariat on electronic decisions conducted since the last CDM-AP meeting.

Agenda item 3. Rulings (case-specific matters)

17. The CDM-AP considered one spot check report. A recommendation will be submitted to the Board under confidentiality.
18. The CDM-AP considered 11 reaccreditation cases. Recommendations on four cases will be submitted to the Board under confidentiality.
19. The CDM-AP considered five regular surveillance assessments cases. Notifications on three cases will be submitted to the Board under confidentiality.

20. The CDM-AP considered 15 performance assessments. Notifications on 11 cases will be submitted to the Board under confidentiality.
21. The CDM-AP considered 11 notifications of change. No notification will be submitted to the Board at this time.
22. The CDM-AP considered two complaints against DOEs. No recommendation will be submitted to the Board at this time.

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

23. The CDM-AP considered a Zero Draft revised "CDM accreditation standard" prepared by the secretariat and provided inputs.
24. The secretariat informed the CDM-AP that it will take into account the inputs provided by the CDM-AP, and those of DOEs, for the preparation of the First Draft to be submitted to the Board at its seventy-third meeting (EB 73).
25. The secretariat informed the CDM-AP that in accordance with the current planning, the secretariat will, after EB 73, revise the draft based on the guidance provided by the Board, and the revised draft will be circulated electronically to CDM-AP members for inputs. These inputs will be considered for the preparation of a Final Draft expected to be submitted to the Board at EB 74.

Agenda item 4.2. Procedures

26. The CDM-AP considered a Zero Draft revised "CDM accreditation procedure" prepared by the secretariat and provided inputs.
27. The secretariat informed the CDM-AP that it will take into account the inputs provided by CDM-AP members, and those of DOEs, for the preparation of the First Draft to be submitted to the Board at EB 73.
28. The secretariat informed the CDM-AP that in accordance with the current planning, the secretariat will, after EB 73, revise the draft based on the guidance provided by the Board, and the revised draft will be circulated electronically to CDM-AP members for inputs. These inputs will be considered for the preparation of a Final Draft expected to be submitted to the Board at EB 74.

Agenda item 5. Other matters

29. The CDM-AP considered a letter from one stakeholder and agreed on appropriate actions.

Agenda item 6. Conclusion of the meeting

30. The CDM-AP approved the internal and external reports of the 64th meeting.
31. The CDM-AP Chair closed the meeting and thanked all panel members and the secretariat for their dedication and excellent work.

Annexes to the report

Annexes to the external report of the sixty-fourth meeting of Accreditation Panel

Annex 1 DOE/AIE coordination forum presentation

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.2	30 April 2013	Editorial and format changes
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