

CDM-AP64-AA

Annotated agenda

CDM Accreditation Panel sixty-fourth meeting

Version 01.0

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Place of meeting: Bonn, Germany



United Nations
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Internal annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The meeting will be opened by the Chair of the CDM accreditation panel.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The CDM-AP may wish to adopt the proposed agenda for the sixty-fourth meeting.

Background: The agenda was drawn up based on standing agenda items, requests from the CDM-AP and mandates from the Board.

Agenda item 1.3. Inputs by the DOE/AIE coordination forum

3. ► **Action:** The CDM-AP may wish to consider a presentation by the Chair of the DOE Forum, and ask additional questions as appropriate.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

4. ► **Action:** Members of the CDM-AP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting, and take action, as appropriate.

Background: In accordance with the Terms of Reference of the Support Structure of the CDM EB (version 02.0), CDM-AP members shall disclose any financial interest or any real or perceived conflict of interest in accreditation of operational entities, consideration and approval of methodologies, registration of CDM project activities and/or the issuance of related certified emission reductions, and subsequently refrain from participating in the CDM-AP consideration of the operational entity, methodology, registration or issuance in question.

Furthermore, CDM-AP members shall disclose any interest in any matter under discussion before the CDM-AP which may constitute a conflict of interest or which might be incompatible with the requirements of integrity and impartiality expected if a CDM-AP member and shall refrain from participating in the work of the CDM-AP in relation to such matter.

Agenda item 2.2. Planning issues

5. ► **Action:** The CDM-AP may wish to consider the CDM-AP 2013 workplan.

Background: The Board, at its 72nd meeting, agreed on the workplan for the CDM-AP.

Agenda item 2.3. Performance management

6. ► **Action:** The CDM-AP may wish to consider a report on the implementation of DOE assessment plans, including letters from DOEs on this topic.

Background: The CDM-AP, at its 62nd meeting, agreed on the criteria to establish individual assessment plans for the accreditation cycle of AE/DOEs. The CDM-AP requested the secretariat to prepare assessment plans for each DOE and acknowledged that the 2013 assessment plans could be subject to change due to market circumstances (e.g. number/type of submissions), resource availability and the revision of the procedure and performance monitoring procedure. Letters from DOEs have been received with regards to this issue.

7. ► **Action:** The CDM-AP may wish to take note of a report on the visits deviating from the default duration of 4 person-days.

Background: The CDM-AP, at its 52nd meeting, agreed that “when scheduling regular surveillances of the central and non-central sites, the secretariat may deviate from the original assessment length of 4 person-days by up to 2 person-days, depending on the volume and diversity of work being performed by the site. The secretariat shall report on the deviations at the next CDM-AP meeting.” Between the CDM-AP 63 and CDM-AP 64 meeting, no visits deviated from the default duration of 4 person-days.

8. ► **Action:** The CDM-AP may wish to take note of a report on the delays of more than seven days, which took place in ongoing assessments.

Background: The CDM-AP, at its 55th meeting, agreed that “delays of not more than 7 days are acceptable, provided that the entity has submitted a reasonable explanation for the delay prior to the deadline. The CDM-AP requested the secretariat to inform it on any delay exceeding seven days”.

9. ► **Action:** The CDM-AP may wish to consider a report on performance of the CDM assessment team leaders and members and agree on actions, as appropriate.

Agenda item 2.4. Matters related to the Panel

10. ► **Action:** The CDM-AP may wish to take note of a presentation on the outcomes of the EB 72 meeting.

11. ► **Action:** The CDM-AP may wish to take note of a presentation on the recent developments in the JI accreditation process.

12. ► **Action:** The CDM-AP may wish to take note of a presentation on the outcomes of the 7th CDM roundtable.

13. ► **Action:** The CDM-AP may wish to take note of a report on electronic decisions conducted since the last CDM-AP meeting.

Please note: Due to confidentiality provisions the case-related information is restricted to the CDM-AP.

Agenda item 3. Rulings (case specific matters)

Please note: Due to confidentiality provisions the case-related information is restricted to the CDM-AP.

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

14. ► **Action:** The CDM-AP may wish to consider the draft revised CDM accreditation standard and provide inputs, as appropriate.

Background: At its 63rd meeting, the CDM-AP provided inputs on the concept note on the revision of the CDM accreditation standard. The concept note was revised to take into account inputs provided by CDM-AP members, as appropriate, and was then presented to the Board at EB 72. Following the guidance provided by the EB, a draft revised standard has been prepared and sent to CDM-AP members prior to this meeting. Taking into account inputs provided by DOEs and the CDM-AP, the draft will be revised and presented to the Board at EB 73 for guidance. A final draft is expected to be submitted to the Board for adoption at EB74.

Agenda item 4.2. Procedures

15. ► **Action:** The CDM-AP may wish to consider the draft revision of the CDM accreditation procedure and provide feedback, as appropriate.

Background: At its 63rd meeting, the CDM-AP provided inputs on the second concept note on the revision of the CDM accreditation procedure. The concept note was revised to take into account inputs provided by CDM-AP members, as appropriate, and then presented to the Board at EB 72. Following the guidance provided by the Board, a draft revised procedure has been prepared and sent to CDM-AP members prior to this meeting. Taking into account inputs provided by DOEs and the CDM-AP, the draft will be revised and presented to the Board at EB 73 for guidance. A final draft is expected to be submitted to the Board for adoption at EB74.

Agenda item 5. Other matters

16. ► **Action:** The CDM-AP may wish to consider any other matters as raised during the adoption of the agenda or throughout the meeting.

Background: This is a standing item at all meetings allowing for the raising of issue by CDM-AP members that will be considered given the time available.

Agenda item 6. Conclusion of the meeting

17. ► **Action:** The CDM-AP may wish to approve the internal and external reports of the sixty-fourth meeting.
18. ► **Action:** The Chair may wish to close to meeting.

Document information

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