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CDM ACCREDITATION PANEL FIFTY-SECOND MEETING

Bonn, Germany, 17-20 January 2011

Draft agenda

Monday		Tuesday		Wednesday		Thursday	
AM	PM	AM	PM	AM	PM	AM	PM
Opening, Cases	Cases	Cases	Cases	Cases, Other DOE matters	Assessment resources	Policy	Organizational , Closure

Opening of the meeting

1. Adoption of the agenda
2. Implementation of requests from the previous CDM-AP meeting
3. Outcome of the latest meeting of the CDM Executive Board and the CMP
4. Development in the joint implementation accreditation process

Accreditation cases

5. Spot-check assessments
6. Initial accreditation
7. Re-accreditation
8. Extension of scope
9. Regular surveillance of central and non-central sites
10. Performance assessments
11. Other entity-specific matters

Other DOE and assessment -related matters

12. DOE assessment plans for 2011
 - a) Forecasted initial and re-accreditation assessments
 - b) Regular surveillances of central and non-central sites
 - c) Performance assessments
 - d) Additional assessments related to the implementation of the CDM accreditation standard v2
13. Sample work plan for Regular Surveillances for central and non-central sites

Assessment resources

14. Update on the accreditation roster of experts
15. Terms of reference for CDM-ATs, including competence requirements for assessors

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16. Update on 2011 trainings for assessors
17. Review of time allocated to assessments

Policy matters

18. Clarifications on the CDM accreditation standard v2:
19. Update on DOE performance monitoring
20. *(agenda item has been deleted)*
21. Assessment forms
 - a) F-CDM-DR - Desk review report
 - b) F-CDM-NC - Non-conformity report
 - c) F-CDM-OR - On-site assessment report
 - d) F-CDM-FR - Final assessment report
 - e) F-CDM-PAVal - Validation performance assessment report
 - f) F-CDM-PAVer - Verification performance assessment report
22. Other forms
 - a) F-CDM-W - Work plan form
 - b) F-CDM-SCC - Self-completeness check form
 - c) Accreditation certificate

Organizational

23. CDM-AP work plan for 2011
24. Schedule of CDM-AP meetings
25. Feedback of the CDM-AP on the accreditation workflow and distribution of application documentation

Closure of the meeting

26. Adoption of the minutes of the meeting, report and recommendations to the CDM-EB
27. Closure of the meeting

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