



## Annex 64

### TERMS OF REFERENCE STRATEGIC CDM IMPROVEMENTS REFERRED TO IN DECISION 2/CMP.4

#### (Version 01)

#### I. Background

1. By its decision 2/CMP.4, the CMP requested the Executive Board to undertake work in relation to strategic improvements in the operation of the CDM:
  - (a) To make recommendations to the CMP for consideration at its fifth and subsequent sessions for improving the efficiency of the operation of the CDM (paragraph 3);
  - (b) To take action that allows it to emphasize its executive and supervisory role by, inter alia, ensuring effective use of its support structure, including its panels, other outside expertise and the secretariat, and by strengthening the role of designated operational entities (paragraph 5(b));
  - (c) To make use of and further develop performance and management-level indicators and enhance the provision of information derived from these (paragraph 5(d));
  - (d) To ensure a balance in applying its resources between satisfying caseload needs and making general policy and system improvements pursuant to decision 2/CMP.3, paragraph 11 (paragraph 16);
2. While indicating a general strategic direction for the operation of the CDM, the above requests by the CMP are not specific in the particular improvements to be implemented. However, decision 2/CMP.4 does contain specific requests in a number of operational areas and it is expected that the general strategic CDM improvements would be generally consistent with, and build upon, these “quick wins” in the operation of the CDM.
3. The work on strategic CDM improvements requested by the CMP coincides with the secretariat’s initiative to conduct an independent review of its provision of support to the EB and the JISC, as well as ongoing work in response to the UN internal audit during 2008 of the secretariat’s arrangements in support of the CDM. It is expected that the review will focus on the management, structure, processes and work culture of the secretariat support teams and that results will be available prior to CMP 5.

#### II. Scope

4. The focus for the scope of issues to be considered is the efficiency of the operation of the CDM. In line with the strategic improvements addressed in decision 2/CMP.4, this includes ways to ensure that the use of the Board’s support structure and the DOEs enable the Board to fulfil its executive and supervisory role and ways to increase the use of performance and management-level indicators.
5. This is a broad scope of work and has a number of aspects, including:
  - (a) Ensuring that guidance provided by the Board is comprehensive and provides adequate clarity to those, within the support structure, DOEs and project participants, in implementing it;
  - (b) Ensuring that decision-making is carried out in an efficient, transparent, consistent and, where possible, accelerated manner;



- (c) Ensuring that all aspects of the Board’s proceedings and decisions are fully documented in a manner that ensures they are accessible, transparent and up-to-date for the appropriate users;
- (d) Ensuring that support provided to the Board enables the Board to conduct its work in a timely, efficient, transparent and consistent manner.

### III. Approach and timeline

6. The Board will devote considerable time to considering strategic improvements, including through drawing upon its experience and exploring specific suggestions. This will primarily include time in the form of policy retreats.
7. Members and Alternates are encouraged to provide specific and concrete proposals for the consideration of the Board. Opportunity will also be provided to CDM stakeholders to provide proposals for consideration by the Board. The secretariat will ensure that ex-members and alternates of the Board are aware of the opportunities to provide proposals for the Board’s consideration.
8. The Board may draw upon any sources of information during its work on this issue, in particular its own experience and that of CDM stakeholders. To facilitate Board discussions, the secretariat will compile inputs from relevant available information sources for the Board’s consideration and assist in capturing key points arising during each such discussion through the internal report.

### IV. Schedule

Event/date	Purpose
EB46 (Mar)	Public call to invite stakeholders to submit views by 4 May 2009 on efficiency in the operation of the CDM and opportunities for improvement
4 May 2009	Receive inputs from stakeholders
EB47 (May)	Consider compilation of inputs from stakeholders
EB48 (Jul)	Policy retreat: identify any issues with current roles and working methods of the Board and support structure, as well as potential means of improvement; Take stock of progress towards developing recommendations to CMP 5
EB49 (Sep)	Policy retreat: identify any issues with current guidance and procedures provided for the CDM and potential means of improvement; Consider draft recommendations to CMP 5
EB50 (Oct)	Finalize Board recommendations to CMP 5

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### History of the document

Version	Date	Nature of revision
01	EB 46, Annex 64 25 March 2009	Initial adoption.