



## Annex 3

**PROCEDURES FOR RENEWAL OF A CREDITING PERIOD OF A REGISTERED  
CDM PROJECT ACTIVITY**

(Version 0-12)

**A. Background**

1. In accordance with paragraph 49 (a) of the modalities and procedures for a clean development mechanism, the renewal of a crediting period of a registered CDM project activity shall only be granted if a designated operational entity (DOE) determines and informs the Executive Board that the original project baseline is still valid or has been updated taking account of new data where applicable.

**B. Preparation of a revised PDD**

2. Project participants shall update those sections of the project design document (CDM-PDD) relating to the baseline, estimated emission reductions and the monitoring plan using an approved baseline and monitoring methodology as follows:

- (a) The latest approved version of a baseline and monitoring methodology, applied in the original CDM-PDD of the registered CDM project activity, shall be used whenever applicable;
- (b) If a baseline and monitoring methodology, applied in the original CDM-PDD, was withdrawn after the registration of the CDM project activity and replaced by a consolidated methodology, the latest approved version of the respective consolidated methodology shall be used;
- (c) If the registered CDM project activity does not meet applicability criteria of the options provided for by a) or b), due to their revision or due to the update of the baseline, the project participants shall either select another applicable approved methodology or request, through the DOE, a deviation from an approved methodology for the purpose of renewal of the crediting period;
- (d) **[Changes to the project design/activity are allowed only at the moment of requesting renewal of the crediting period to accommodate real changes occurred in the project boundary during the first crediting period<sup>1</sup>.]**

**C. Application for renewal of a crediting period<sup>2</sup>**

3. Project participants shall notify the secretariat, through a dedicated web interface, of their intention to request a renewal of a crediting period of the registered CDM project activity by

<sup>1</sup> **[These changes shall not impact on the scale of the project activity e.g. from small scale to large scale. The additional components of the project activity should demonstrate additionality].**

<sup>2</sup> **No fee is due for the application for the renewal of the crediting period.**



submitting an updated CDM-PDD and informing of their selection of a DOE<sup>3</sup>, within nine to six months prior the date of expiration of the current crediting period<sup>4</sup>. **[It is not necessary to obtain a new LoA and to make the revised CDM-PDD available for comments]**

4. The secretariat will make the best effort to inform project participants in advance of the period for requesting renewal of the crediting period in accordance with the registered modalities of communication. It remains under the responsibility of project participants to ensure that all actions are taken in accordance with these procedures in a timely manner.
5. The DOE's validation opinion shall address the following issues:
  - a) the validity of the original baseline scenario or its update;
  - b) an impact of new relevant national and/or sectoral policies and circumstances on the baseline scenario; and
  - c) the correctness of the application of an approved baseline methodology for the determination of the continued validity of the baseline or its update, and the estimation of emission reductions for the respective crediting period.
6. A DOE shall submit a request for renewal of a crediting period of a registered CDM project activity using the "CDM project activity crediting period renewal form" (F-CDM-REN) along with the updated project design document.

#### **D. Processing of an application**

7. Upon receipt of a request for renewal of a crediting period of the registered CDM project activity the secretariat will determine whether all information and documentation requested in the F-CDM-REN form has been provided by the DOE.
8. Once the secretariat has determined that the request is complete it shall be made publicly available through the UNFCCC CDM web site for a period of four weeks. The secretariat shall announce a request for renewal of a crediting period of the registered CDM project activity on the UNFCCC CDM web site and notify the requesting DOE, the project participants and the Designated National Authorities.
9. Unless there is a request for review within four weeks after the publication of the request for renewal, the crediting period of the registered CDM project activity shall be deemed renewed.
10. The procedures to be applied for review of a request for renewal of a crediting period are those contained in Annex III to Decision 4/CMP.1.
11. The start date of the renewed crediting period is the first day after the ending date of the previous crediting period.

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<sup>3</sup> Any DOE can be selected by project participants to perform this task, however for large scale projects the DOE which will submit the request for renewal of the crediting period shall not perform verification for this renewed crediting period.

<sup>4</sup> For projects for which the crediting period ends within six months from the entry into force of this procedures, requests for renewal shall be submitted as soon as possible.