



## Annex 1

### PROCESS TO DEVELOP GUIDELINES FOR DOES TO PROMOTE QUALITY AND CONSISTENCY IN THE VALIDATION AND VERIFICATION REPORTS

#### I. Introduction

1. The conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (COP/MOP), by its decision 1/CMP.2, requested the Executive Board to develop guidance for designated operational entities (DOEs) on verification and validation in order to promote quality and consistency in verification and validation reports.
2. The Board, at its thirty-first meeting, considered the request of the COP/MOP and requested the secretariat to submit a proposal on a process to meet the request of the COP/MOP for the consideration of the Board at its next meeting. The Board requested the secretariat to consider work already undertaken externally, including the validation and verification manual for CDM and Joint Implementation projects (VVM), as a basis for developing guidelines in order to promote quality and consistency in the validation and verification work.

#### II. Process steps

3. The Board, taking into consideration the VVM as the generally practiced tool by most of the DOEs, agreed on the below process :
  - (a) Invite the Chair of the AE/DOE Coordination Forum for working together in developing the manual;
  - (b) Request the secretariat to prepare an annotated version of the VVM and identify areas:
    - (i) Not consistent with the requirements and/or require additions/revisions;
    - (ii) To be incorporated which could be relevant to the work of the DOEs.
  - (c) Request the CDM accreditation panel, CDM Methodologies panel and also working group for small-scale project activities and afforestation and reforestation working group to comment on the review by the secretariat;
  - (d) Request the secretariat to hold a workshop on the basis of a revised version of the VVM by inviting all AEs and DOEs and one member of each panel and working group to provide them an opportunity to seek explanations and comments on the revisions and additions;
  - (e) Make it available for public comments for thirty days;
  - (f) The secretariat to submit a consolidated version of revisions/modifications for the consideration and adoption the Board;

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