



Annex 5

DRAFT PROCEDURES FOR RENEWAL OF A CREDITING PERIOD OF A REGISTERED CDM PROJECT ACTIVITY (Version 01)

A. Background

1. In accordance with paragraph 49 (a) of the modalities and procedures for a clean development mechanism, the renewal of a crediting period of a registered CDM project activity shall only be granted if a designated operational entity (DOE) determines and informs the Executive Board that the original project baseline is still valid or has been updated taking account of new data where applicable.

B. Preparation of a revised PDD

2. Project participants shall update those sections of the project design document (CDM-PDD) relating to the baseline, estimated emission reductions and the monitoring plan using an approved baseline and monitoring methodology as follows:

- a) the latest approved version of a baseline and monitoring methodology, applied in the original CDM-PDD of the registered CDM project activity, shall be used whenever applicable;
- b) if a baseline and monitoring methodology, applied in the original CDM-PDD, was withdrawn after the registration of the CDM project activity and replaced by a consolidated methodology, the latest approved version of the respective consolidated methodology shall be used;
- c) if the registered CDM project activity does not meet applicability criteria of the latest approved version of the baseline and monitoring methodology, applied in the original CDM-PDD, due to the revision of these applicability criteria after the registration of the project activity or due to the update of the baseline, the project participants shall either select another applicable approved methodology or request, through the DOE, a revision of the originally used approved methodology.

C. Application for renewal of a crediting period

3. Project participants shall notify the secretariat, through a dedicated web interface, of their intention to request a renewal of a crediting period of the registered CDM project activity by submitting an updated CDM-PDD and informing of their selection of a DOE, within nine to six months prior the date of expiration of the current crediting period¹.

4. The secretariat shall notify project participants twelve months in advance of the period for requesting renewal of the crediting period in accordance with the registered modalities of communication.

5. The DOE's validation opinion shall address the following issues:

¹ For projects for which the crediting period ends within six months from the entry into force of this procedures, requests for renewal shall be submitted as soon as possible.



- a) the validity of the original baseline scenario or its update;
 - b) an impact of new relevant national and/or sectoral policies and circumstances on the baseline scenario;
 - c) a confirmation that the project activity is expected to result in a reduction in anthropogenic emissions by sources of greenhouse gases that are additional to any that would occur in the absence of the proposed project activity;
 - d) the correctness of the application of an approved baseline methodology for the determination of the continued validity of the baseline or its update, and the estimation of emission reductions for the respective crediting period.
6. The DOE shall submit a request for renewal of a crediting period of a registered CDM project activity using the “CDM project activity crediting period renewal form” (F-CDM-REN) along with the updated project design document.
7. The DOE submitting a request for renewal of a crediting period of a registered CDM project activity [shall not be] [can be] the same DOE, which requested the registration of this project activity.

D. Processing of an application

8. Upon receipt of a request for renewal of a crediting period of the registered CDM project activity the secretariat will determine whether all information and documentation requested in the F-CDM-REN form has been provided by the DOE.
9. Once the secretariat has determined that the request is complete it shall be made publicly available through the UNFCCC CDM web site for a period of four weeks. The secretariat shall announce a request for renewal of a crediting period of the registered CDM project activity on the UNFCCC CDM web site and notify the requesting DOE, the project participants and the Designated National Authorities.
10. Unless there is a request for review within four weeks after the publication of the request for renewal, the crediting period of the registered CDM project activity shall be deemed renewed. The start date of the renewed crediting period is the day after the ending date of the previous crediting period.
11. The procedures to be applied for review of a request for renewal of a crediting period are those contained in Annex III to Decision 4/CMP.1.

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CDM Project Activity Crediting Period Renewal Form
*(to be used by a DOE to request renewal of a crediting period of
 a registered CDM project activity)*

Section 1: Request for renewal of a crediting period

Name of the designated operational entity (DOE) submitting this form	
Title of the registered CDM project activity (reference number)	
Project participants	
Sectoral scope	
Methodology used	
Is the registered project activity a small-scale activity?	Yes / No (<i>underline as applicable</i>)
Estimated average annual emission reductions for the crediting period	
Crediting period requested	Second / Third (<i>underline as applicable</i>)
Dates of the requested crediting period	

Section 2: Documents submitted in relation to the request for renewal

List of documents to be attached to this renewal request form (please check mark):

- The updated CDM-PDD of the registered project activity
- The validation report, including the following information:
 - a summary of the validation process;
 - all findings and conclusions, especially on the continued validity of the baseline or its update, estimated emission reductions for the requested crediting period, impact of relevant new policies and circumstances on the baseline scenario, and the applicability and correct application of an approved baseline and monitoring methodology;
 - the final opinion of the DOE.
- Other relevant supporting documents (please specify)

Section 3: Conflict of Interests

The DOE declares by submitting this signed form and its supporting documentation that in undertaking the validation of the documentation submitted to request renewal of a crediting period of this registered CDM project activity, it has no financial interest related to the CDM project activity and that undertaking such a validation and submitting a request for renewal of a crediting period does not constitute a conflict of interest which is incompatible with the role of a DOE under the CDM.

By submitting this request for renewal of a crediting period, the DOE confirms that all requirements for renewal of a crediting period are met.

Name of authorized officer signing for the DOE

Date and signature for the DOE