



**CLEAN DEVELOPMENT MECHANISM EXECUTIVE BOARD**

**PROPOSED AGENDA AND ANNOTATIONS**

Eleventh meeting

UNFCCC Headquarters  
Bonn (Germany)  
16 – 17 October 2003

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## II. ANNOTATIONS TO THE PROPOSED AGENDA

### 1. Adoption of the agenda

1. **Background:** The Executive Board of the clean development mechanism (CDM) agreed, at its tenth meeting (Bonn, Germany, 28-29 July 2003), on items to be included in the provisional agenda for its eleventh meeting. In accordance with rule 21 of the rules of procedure of the Executive Board, subsequent additions or changes to the provisional agenda by members and/or alternate members were incorporated in the proposed agenda which was transmitted to the Board on 26 September 2003 and thereafter posted on the UNFCCC CDM web site. Additional items have been incorporated in the annotations and include (a) compatibility of outside activities undertaken by members and alternates with Executive Board activities under the item on issues related to membership and (b) queries by the public regarding matters related to registration.
2. **Action:** Members may wish to adopt the proposed agenda for the eleventh meeting.

### 2. Work plan

#### (a) Accreditation of operational entities

3. **Background:** The Executive Board took note, at its tenth meeting, of an oral report via teleconference, by the Chair of the CDM accreditation panel (CDM-AP), Mr. John Kilani, and requested the CDM-AP to make recommendations to the Board on the role of designated operational entities (DOEs) / applicant entities (AEs) in the institutional infrastructure of the CDM. Based on these recommendations, the Board would consider the matter at its eleventh meeting.
4. Since the tenth meeting of the Board, two new applications for accreditation have been received. This brings the total number of applications to eighteen (18). Applications for accreditation are at different stages of the accreditation process: eight (8) have advanced to the point where the on-site assessment of their premises is being prepared. The geographical distribution of applications is as follows: eight are from the Asia and Pacific region and ten from the Western Europe and Other region. Two applications from the Asia and Pacific region are from applicants in non-Annex I Parties (Republic of Korea and Malaysia).
5. The Chair of the accreditation panel will provide an oral update on the work by the CDM-AP, including on the request regarding the role of DOEs/AEs in the institutional infrastructure of the CDM. He will also present the recommendation by the CDM-AP to the Executive Board aimed at ensuring the consistent treatment of applicant entities making substantive changes to their applications while the related accreditation process is underway (see annex to this report).
6. In accordance with the terms of reference of the CDM-AP, agreed by the Board at its fifth meeting, the first term of the CDM-AP members will expire at the end of 2003. The Board may wish to consider whether to request current members to serve for a second term or to identify new members for the CDM-AP.
7. **Action:** The Board may wish to (a) consider the report by the Chair of the CDM-AP; (b) consider the recommendation by the CDM-AP on “Cost implications of changes to an application” (see annex); (c) consider providing guidance to the CDM-AP, as appropriate; and (d) agree on re-designation of current members of the CDM-AP beyond 2003 or the selection of new members.

#### (b) Methodologies for baselines and monitoring plans

8. **Background:** The Executive Board, at its tenth meeting, having taken note of an oral report by the Chair of the Panel on baseline and monitoring methodologies (Meth Panel), Mr. Jean Jacques Becker, on the



work of the panel and having considered the recommendations by the Meth Panel, agreed on the following: (a) Further clarifications on methodological issues; (b) procedures for communication between the Meth Panel and project participants; and (c) forms for (i) the Meth Panel to make recommendations on proposed new methodologies, (ii) experts to undertake desk reviews and (iii) public input.

9. The Board further requested the Meth Panel to develop a recommendation on how to address the applicability of proposed new or approved methodologies to proposed CDM project activities. In response to this request by the Board, the Meth Panel, at its seventh meeting held in Bonn on 8-9 September 2003, improved the format of presenting approved methodologies and prepared a recommendation. This was contained in the report of that meeting which was made available to the Board and to the public on the UNFCCC CDM web site on 17 September 2003.

10. At its seventh meeting, the Meth Panel considered a total of nine cases of proposed new methodologies for baselines and monitoring:

(a) Four cases (NM0001-rev, NM0005-rev, NM0010-rev and NM0016-rev) were revised and resubmitted in accordance with paragraphs 12 to 15 of the report of the ninth meeting of the Board; and

(b) Five cases (NM0017, NM0018, NM0019, NM0020 and NM0021) were proposed new methodologies submitted by the deadline of 10 September 2003. They were subsequently made available for public input on the UNFCCC web site, announced through the UNFCCC CDM News facility and attracted a total of 11 public inputs.

11. The Meth Panel, taking into consideration the input by experts (desk reviews) and the public, agreed on recommendations for approval on cases NM0005-rev, NM0010-rev, NM0016-rev and NM0019. In accordance with the procedures for submission and consideration of proposed new methodologies, these recommendations were made available to the Board via its list serve and to the public on the UNFCCC CDM web site (<http://unfccc.int/cdm>) on 17 September 2003. Clarifications on technical issues raised in the recommendations by the Meth Panel have been submitted by project participants of proposal NM0016-rev and have been made available to the Board and the Meth Panel via their list serves and to the public on the UNFCCC CDM web site (<http://unfccc.int/cdm>) on 29 September 2003.

12. The Meth Panel, taking into consideration the input by experts (desk reviews) and the public, agreed on preliminary recommendations on cases NM0001-rev, NM0017, NM0018, NM0020 and NM0021. In accordance with the procedures for submission and consideration of proposed new methodologies these preliminary recommendations were made available to project participants. The project participants subsequently submitted, via applicant entities, clarifications to the Meth Panel, through the secretariat, on technical issues raised in the preliminary recommendations. These clarifications have been made available to the Board and the Meth Panel via their list serves and to the public on the UNFCCC CDM web site (<http://unfccc.int/cdm>) on 29 September 2003. The Meth Panel shall consider these clarifications at its eighth meeting (3-5 November 2003) and prepare final recommendations for consideration by the Executive Board at its twelfth meeting (27-28 November 2003).

13. **Action:** The Board may wish to consider (a) the report by the Chair of the Meth Panel; (b) the report of the seventh meeting of the Meth Panel; (c) the recommendations by the Meth Panel to approve cases NM0005-rev, NM0010-rev, NM0016-rev and NM0019, including clarifications by project participants, as appropriate; and (d) further guidance to the Meth Panel, as appropriate.

**(c) Matters relating to the registration of CDM project activities**

14. At its ninth meeting, the Board agreed on: (a) Procedures on public availability of the CDM project design document (PDD) and for receiving comments as referred to in paragraphs 40 (b) and (c) of the CDM



modalities and procedures; (b) Procedures for registration of a proposed CDM project activity; and (c) Procedures for review as referred in paragraph 41 of the CDM modalities and procedures.

15. Since the ninth meeting of the Board, queries from the public and applicant entities were received which seek to clarification on documentation to be submitted at the stages of validation or registration (e.g. written confirmation by Parties involved, in accordance with paragraph 40 (a) of the CDM modalities and procedures). In addition, an applicant entity has requested the Board, on behalf of project participants, to further clarify the treatment of the crediting period for project activities started after the conclusion of the seventh session of the Conference of the Parties (11 November 2001).

16. **Action:** The Board may agree on additional clarifications and guidance on validation and registration procedures, as appropriate.

**(d) CDM registry**

17. **Background:** The Board, at its tenth meeting, took note of an oral report by secretariat on work relating to the CDM registry and requested Ms. Sushma Gera and Mr. Xuedu Lu to continue to follow matters related to SBSTA deliberations on registries and work on the CDM registry.

18. At its ninth meeting, the Board had agreed to (i) issue a public call to Parties and organizations for inputs to the development of the CDM registry, with contributions being in the form of functional or technical specifications, and other documentation or programming code for systems or system components, and with the secretariat coordinating the receipt of these inputs; and (ii) request the secretariat to begin development work on the CDM registry, along with its general work on registries, subject to the availability of resources, in particular through preparing a draft functional specification for the CDM registry, and report back to the Board on progress and a timeline for continuing work at its meeting held in conjunction with COP 9.

19. A call for inputs was opened to the public on the UNFCCC CDM web site from 21 August 2003 to 30 September 2003 and announced through the UNFCCC CDM news facility. Sixteen (16) inputs have been submitted until 30 September 2003, including specific offers of contributions and other comments and queries. The secretariat will present an oral report to the Board at its eleventh meeting on progress of work.

20. **Action:** No action by the Board is required at this meeting.

**(e) Modalities for collaboration with the Subsidiary Body for Scientific and Technological Advice**

21. **Background:** The Board, at its tenth meeting, took note of an oral report by Mr. Eduardo Sanhueza on the deliberations by the SBSTA on “Definitions and modalities for including afforestation and reforestation project activities under the CDM in the first commitment period”. It requested Mr. Eduardo Sanhueza and Mr. Martin Enderlin to continue following the negotiations during SBSTA 19 and COP 9 and report on progress to the Board.

22. The Board further agreed on the nomination of Mr. Chow Kok Kee to follow, on behalf of the Board, the SBSTA deliberations on elements of a future work programme of SBSTA on methodological issues. In response to a request by the Subsidiary Body for Scientific and Technological Advice, the secretariat prepared a document (FCCC/SBSTA/2003/INF.8 available on the UNFCCC web site) which synthesizes and updates proposals by Parties on elements of a possible future work programme on methodologies (FCCC/SBSTA/2003/MISC.9). Information in the new document replaces that which was contained in tables A, B and C of the document FCCC/SBSTA/2003/10/Add.1.

23. **Action:** The Board may wish to invite Mr. Chow Kok Kee to report on developments on the “Review of methodological work under the Convention and the Kyoto Protocol” since SBSTA 18.



### 3. Other matters

#### (a) Availability of resources

24. **Background:** The Board, at its tenth meeting took note of a report by the secretariat on income and expenditures to date. Noting with appreciation recent pledges received, it reiterated the need for pledges to be converted into contributions at an early date. The Board continues to call on Parties to provide resources, in accordance with decision 38/CP.7 and decision 21/CP.8, which allow it to carry out its tasks in a sustainable manner and ensure the necessary support by the secretariat. The secretariat will provide an oral update on the status of resources for the prompt start of the CDM, including a reference to options for reflecting the resource requirements in 2004-2005.

25. **Action:** The Board may wish to take note of the update and reiterate its call to Parties for further contributions to ensure the adequate and timely availability of resources for undertaking mandated work.

#### (b) Issues related to membership

26. **Background:** The Board, at its tenth meeting, took note of an oral report by Mr. Eduardo Sanhueza on consultations within the Latin America and Caribbean region for nominating a member to replace Mr. Gylvan Meira Filho for the remainder of his mandate.

27. Since its tenth meeting, the Board has received several communications from the public regarding the compatibility of outside activities undertaken by members and alternates with Executive Board activities. The Chair of the Board requests the Board to consider this issue at its eleventh meeting.

28. **Action:** The Board may wish to (a) take note of any nomination by the Latin America and Caribbean region and agree on an appointment, as appropriate; and (b) take note of communications from the public regarding the compatibility of outside activities undertaken by members and alternates with Executive Board activities and take action, as appropriate.

#### (c) Relations with intergovernmental and non-governmental organizations

29. **Background:** On the occasion of its tenth meeting, the Chair and other members of the Board met with registered observers for informal briefings in the afternoon of 29 July 2003.

30. **Action:** The Board may wish to agree to avail itself for informal briefings in conjunction with its eleventh meeting.

#### (d) Other business

31. The Board may consider any other business it deems necessary.

### 4. Conclusion of the meeting

32. The Chair will summarize the meeting and any decisions taken.

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