



Date: 29 July 2003
Ref: CDM-EB-10

EXECUTIVE BOARD OF THE CLEAN DEVELOPMENT MECHANISM

TENTH MEETING

Report

Date of meeting: 28 –29 July 2003

Location: Bonn, Germany

Attendance:

The names of members and alternate members present at the meeting are in bold type. If only the name of the alternate member is bolded, the alternate participated as a member.

Member	Alternate
Mr. John W. Ashe ¹	Ms. Desna M. Solofa ¹
Mr. Jean-Jacques Becker ²	Mr. Martin Enderlin ²
Mr. John Shaibu Kilani ²	Mr. Ndiaye Cheikh Sylla ²
(vacant) ²	Mr. Eduardo Sanhueza ²
Mr. Sozaburo Okamatsu ²	Ms Sushma Gera ²
Mr. Oleg Pluzhnikov ¹	Ms Marina Shvangiradze ¹
Mr. Hassan Tajik ²	Mr. Chow Kok Kee ²
Mr. Hans Jürgen Stehr ¹	Mr. Georg Børsting ¹
Mr. Franz Tattenbach Capra ¹	Mr. Fareed Al-Asaly ¹
Mr. Abdelhay Zerouali ¹	Mr. Xuedu Lu ¹

¹ Term: 2 years e.g. 2001–03

² Term: 3 years e.g. 2001–04

Quorum (in parenthesis required numbers): **10** (7) members/alternate members acting as members present of which **5** (3) from Annex I Parties and **5** (4) from non-Annex I Parties.

WWW broadcasting: <http://unfccc.int/cdm>

Agenda item 1. Adoption of the agenda

1. The Board adopted the agenda as proposed. Mr. Sylla stated that he would refrain from participating in discussing methodologies due to his current status as a fellow with the Prototype Carbon Fund of the World Bank. The Chair encouraged all members and alternates to indicate, as appropriate, any institutional affiliation at the beginning of each meeting which may constitute a potential conflict of interest.

**Agenda item 2. Work plan****Agenda sub-item (a): Accreditation process for operational entities**

2. The Board took note of an oral report on the status of work of the CDM accreditation panel (CDM-AP) which was presented by the secretariat on behalf of the absent Chair of the CDM-AP, who joined the meeting by phone.
3. The Board requested the CDM-AP to make recommendations to the Board, based on experience in the accreditation process to date, regarding the role of DOEs/AEs in the institutional infrastructure of the CDM as provided through the CDM modalities and procedures and in accordance with guidance by the Board. Based on these recommendations, the Board intends to consider the matter at its eleventh meeting.

Agenda sub-item (b): Methodologies for baselines and monitoring plans

4. The Executive Board took note of an oral report by the Chair of the Panel on baseline and monitoring methodologies (Meth Panel), Mr. Jean Jacques Becker, on the work of the panel.
5. Taking into consideration recommendations by the Meth Panel, the Board agreed on:
 - (a) “Further clarifications on methodological issues”, as contained in annex 1 of this report;
 - (b) Forms for the Meth Panel to make recommendations on proposed new methodologies (see annex 2 to this report); for experts to undertake desk reviews (see annex 3 to this report) and for public input (see annex 4 to this report).
6. The Board requested the Meth Panel to develop, at its next meeting, recommendations to the Board on how to address the applicability of proposed new or approved methodologies to proposed CDM project activities.
7. Taking into consideration a draft prepared by the Chair of the Executive Board, with the assistance of the Chair and Vice-Chair of the Meth Panel, the Board agreed on procedures for communication between the Meth Panel and project participants in order to allow for queries and feedback once a proposed new methodology is submitted and is being considered by the Meth Panel (see annex 5 to this report on amendments to the procedure for submission and consideration of a proposed new methodology).
8. The Board expressed its deep appreciation to the members of the Methodologies Panel for having undertaken an enormously challenging task in carrying out work on the submitted methodologies and for forwarding recommendations on one new proposal and two resubmissions.
9. The Board took note that one proposal has been returned to project participants because of incomplete documentation.
10. The Board, taking into consideration recommendations by the Meth Panel, desk reviewers and five public inputs, considered the three proposals for new baseline and monitoring methodologies, and agreed on the following recommendations:
NM0004 rev: “Salvador da Bahia landfill gas project”
11. The Board agreed to approve the proposed baseline and monitoring methodologies contained in the annexes 3 and 4 for proposal NM0004 rev.



12. The Board requested the Chair of the Executive Board to reformat, with the assistance of the Chair of the Meth Panel and the secretariat, the baseline and monitoring methodologies for proposal NM0004 rev in order to:

- (a) Incorporate the titles proposed by the Meth Panel;
- (b) Incorporate applicability conditions as proposed by the Meth Panel;
- (c) Incorporate the minor changes proposed by the Meth Panel;
- (d) Edit the document to improve its presentation (remove repetitive paragraphs and improve syntax) and ensure that it reflects methodology-specific information (and not project-specific information).

13. Before being posted on the UNFCCC CDM web site, the reformatted version of the proposed new methodologies will be forwarded to the Board via list serve. Comments by members and alternates will be invited for a period of 10 working days.

14. The Chair of the CDM-AP is requested to define, in consultation with the Chair of the Meth Panel and assisted by the CDM-AP, the scope(s) related to these approved methodologies.

NM0007 rev: “HFC decomposition project in Ulsan”

15. The Board agreed to approve the proposed baseline and monitoring methodologies contained in the annexes 3 and 4 for proposal NM0007 rev.

16. The Board requested the Chair of the Executive Board to reformat, with the assistance of the Chair of the Meth Panel and the secretariat, the baseline and monitoring methodologies for proposal NM0007 rev in order to:

- (a) Incorporate the titles proposed by the Meth Panel;
- (b) Incorporate applicability conditions as proposed by the Meth Panel;
- (c) Incorporate the minor changes proposed by the Meth Panel;
- (d) Edit the document to improve its presentation (remove repetitive paragraphs and improve syntax) and ensure that it reflects methodology-specific information (and not project-specific information).

17. Before being posted on the UNFCCC CDM web site, the reformatted version of the proposed new methodologies will be forwarded to the Board via list serve. Comments by members and alternates will be invited for a period of 10 working days.

18. The Chair of the CDM-AP is requested to define, in consultation with the Chair of the Meth Panel and assisted by the CDM-AP, the scope(s) related to these approved methodologies.

NM0016: “Graneros plant fuel switching project”

19. The Board requested the Chair of the Meth Panel to revise the recommendations by the Meth Panel to incorporate issues raised by the Board and to forward the revised recommendations to the project participants for their consideration.

20. In this context, the Board agreed with the recommendation of its Meth Panel which suggested that the proposed new baseline and monitoring methodologies for the proposal NM0016 may be reconsidered subject to:

- (a) Required changes being made by the project participants, taking into account the “Recommendations” and “Details of the evaluation of the proposed new methodology” by the Meth



Panel, and re-submission of a revised proposal. The secretariat shall make a revised proposal publicly available upon receipt;

(b) Reconsideration of a revised proposal directly by the Meth Panel, without further review by desk reviewers; and

(c) Reconsideration of the respective recommendation of the Meth Panel by the Executive Board.

21. Project participants wishing that their revised proposal be considered at the next meeting of the Meth Panel shall submit them until 25 August 2003.

Agenda sub-item (c): Matters related to the registration of CDM project activities

22. In order to clarify the “Procedures on public availability of the CDM project design document and for receiving comments as referred to in paragraphs 40 (b) and (c) of the CDM modalities and procedures” (agreed at EB 09), the Board agreed on the following amendment to sub-paragraph 2 (a) of these procedures: “2. The DOE shall either: (a) Establish a web site where CDM-PDDs shall be made publicly available in PDF format, **with a link being created through** the UNFCCC CDM web site; or...”

23. The secretariat was requested to incorporate the amendments in the procedures and make the revised version available on the procedures page of the UNFCCC CDM web site (unfccc.int/cdm).

Agenda sub-item (d): CDM registry

24. The Board took note of an oral report by the secretariat on work relating to the CDM registry. No further action was required at this meeting. Ms. Sushma Gera and Mr. Xuedu Lu will continue to follow the matter.

Agenda sub-item (e): Modalities for collaboration with the Subsidiary Body for Scientific and Technological Advice

25. The Board took note of an oral report by Mr. Eduardo Sanhueza on the deliberations by the SBSTA on “Definitions and modalities for including afforestation and reforestation project activities under the CDM in the first commitment period”. It requested Mr. Eduardo Sanhueza and Mr. Martin Enderlin to continue following the negotiations during SBSTA 19 and report on progress to the Board.

26. The Board took note of an oral report by the Chair on his consultations with the SBSTA Chair and agreed on the nomination of Mr. Chow Kok Kee to follow, on behalf of the Board, the SBSTA deliberations on elements of a future work programme of SBSTA on methodological issues.

27. The Board took note of a report by Mr. Chow Kok Kee on the conclusions of SBSTA on its agenda item 4 (a) “Review of methodological work under the Convention and the Kyoto Protocol”.

Agenda item 4. Other matters

Agenda sub-item (a): Rules of procedure of the Executive Board

28. The Board considered its rules of procedure. It agreed that the rules met the needs of the Board and did not require any amendment at this point.

Agenda sub-item (b): Report of the CDM Executive Board to COP 9

29. The Board agreed on its report to the Conference of the Parties at its ninth session as contained in annex 6 to this report.

**Agenda sub-item (c): Schedule of Board meetings in 2003**

30. The Board agreed to hold its eleventh meeting on 16 and 17 October 2003.

Agenda sub-item (d): Availability of resources

31. The Board took note of a report by the secretariat on income and expenditures to date. Noting with appreciation recent pledges received, it reiterated the need for pledges to be converted into contributions at an early date.

32. The Board continues to call on Parties to provide resources, in accordance with decision 38/CP.7 and decision 21/CP.8, which allow it to carry out its tasks in a sustainable manner and ensure the necessary support by the secretariat.

Agenda sub-item (e): Relationship with intergovernmental and non-governmental organizations (registered accredited observers)

33. The Board agreed to meet with registered observers for informal briefings on 29 July 2003 and to continue with such meetings in the afternoon of the second day of its future meetings, unless otherwise indicated. These meetings are available on webcast.

34. The Board took note with appreciation of information forwarded and correspondence received from the public since its ninth meeting.

Agenda sub-item (f): Membership

35. The Board welcomed Ms. Desna Solofa, new alternate member from the small island developing States, and Mr. Hassan Tajik, new member from the Asia and the Pacific region. The Board took note of their signatures to the oath of service.

36. The Board further noted a report by Mr. Sanhueza on consultations within the Latin America and Caribbean region for nominating a member to replace Mr. Meira Filho for the remainder of his mandate.

Agenda sub-item (g): Other business

37. Recalling rules 26 and 27 of the rules of procedure of the Executive Board and decision 21/CP.8, the Board reviewed the modalities for attendance to its meetings and agreed that the arrangements were satisfactory in view of the need for efficiency, cost-effectiveness and transparency.

38. The Board further agreed to continue to meet in the same type of arrangement as during its tenth meeting, with space being made available for 50 observers, and to reconsider the issue when necessary. Observers to the eleventh meeting of the Executive Board shall have registered with the secretariat by 25 September 2003 at 17:00 GMT, at the latest.

39. The Board took note of nominations of designated national authorities received by the secretariat and agreed that, in accordance with paragraph 29 of the CDM modalities and procedures, each Party participating in the CDM shall have only one designated national authority with one single person/institution being the authorized representative. The Board reiterated the call to Parties, made by the COP in its decision 21/CP.8, to nominate designated national authorities, if they wish to participate in the CDM, and submit the nominations to the secretariat.

40. The Board took note of a planned event entitled “The CDM: Opportunities for international collaboration” (tentative title) hosted by the Government of India/Teri which is to be held on 10 November 2003 in New Delhi (India).



41. The Board further noted that a round table on “The CDM: Power to the people” (tentative title) will be organized by the UNFCCC secretariat in cooperation with the World Business Council for Sustainable Development (WBCSD) during the second week of COP 9 in Milan (Italy).
42. The Board requested the secretariat to pay an additional day of DSA to Board members incurring particularly long travel.
43. The Board welcomed the announcement by the secretariat that it has started to undertake work on categorizing CDM related documentation with a view to improving accessibility and user friendly searches.
44. The Board agreed on the provisional agenda for its eleventh meeting as contained in annex 7.

Agenda item 4. Conclusion of the meeting

45. The Chair summarized the main conclusions.

Agenda sub-item (a): Summary of decisions

46. Any decisions taken by the Board shall be made publicly available in accordance with paragraph 17 of the CDM modalities and procedures and with rule 31 of the rules of procedure of the Executive Board.

Agenda sub-item (b): Closure

47. The Chair closed the meeting.