

CLEAN DEVELOPMENT MECHANISM EXECUTIVE BOARD

PROPOSED AGENDA AND ANNOTATIONS

Eighth meeting

UNFCCC headquarters, Marshall Room

Bonn (Germany)

19 – 20 March 2003

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II. ANNOTATIONS TO THE PROPOSED AGENDA

1. Adoption of the agenda

1. **Background:** The Executive Board of the clean development mechanism (CDM) agreed, at its seventh meeting (Bonn, Germany 20 - 21 January 2003), on items to be included in the provisional agenda for its eighth meeting. In accordance with rule 21 of the rules of procedure of the Executive Board, subsequent additions or changes to the provisional agenda by members and/or alternate members were incorporated in the proposed agenda which was transmitted to the Board on 26 February 2003 and thereafter posted on the UNFCCC CDM web site.
2. **Action:** Members may wish to adopt the proposed agenda for the eighth meeting.

2. Membership

3. **Background:** The Board, at its seventh meeting, having taken note of the resignation of Mr. Abdulmuhsen Al-Sunaid, alternate member from non-Annex I Parties, requested the Vice Chair, Mr. Franz Tattenbach Capra, to facilitate the process with the relevant constituency, with a view to appointing the nominated alternate member at its eighth meeting.
4. On 7 February 2003, Mr. Gylvan Meira Filho, member nominated by the Latin American and the Caribbean Region constituency and elected by COP 7 in accordance with paragraph 7 and 8 of the CDM modalities and procedures, announced his resignation to the Chair of the Board and to the secretariat.
5. **Action:** The Board may wish (a) to take note of the report by Mr. Franz Tattenbach Capra on the consultations with the relevant constituency and agree on the appointment of a nominated alternate member at its eighth meeting, as appropriate; and (b) to take note of the resignation of Mr. Gylvan Meira Filho and agree, in accordance with paragraphs 8 and 11 of the CDM modalities and procedures and rules 4 and 8 of the rules of procedure of the Executive Board, on the process for appointing a new member for the remainder of the mandate of Mr. Gylvan Meira Filho.

3. Work plan

(a) Accreditation of operational entities

6. **Background:** The Executive Board, at its seventh meeting, having taken note of an oral report on the status of work of the CDM accreditation panel (CDM-AP) by the Chair of the CDM-AP, Mr. John Kilani, agreed on its further work and on further guidance to the CDM-AP and to designated operational entities on a number of issues (please refer to sub-agenda item 3 (a) of the report of the Executive Board at its seventh meeting). In particular, the Board agreed to consider at its eighth meeting:

(a) Recommendations by the CDM-AP for revising the terms of reference for the accreditation teams (CDM-ATs) (see annex 1);

(b) A draft note to be prepared by the secretariat on issues relating to fixed and variable cost components regarding the accreditation procedure. A short presentation on key issues will be presented by the secretariat at the eighth meeting.

7. At its seventh meeting, the Board also requested the secretariat to make publicly available on the CDM web site, in accordance with paragraph 23 of the "Procedure for accrediting operational entities by the Executive Board of the CDM", the names of applicant entities and the list of scopes for which they have applied. A list of names of applicant entities and the scopes for which they applied has been made

publicly available on the UNFCCC web site since 4 February 2003. This list provides access to an on-line facility for Parties, UNFCCC accredited NGOs and stakeholders to submit comments and/or information. The same list also provides access to the comments and/or information received (<http://unfccc.int/cdm/doe.html>). So far, no comments and/or information have been submitted regarding the applicant entities on the list. The secretariat will provide an update at the meeting.

8. The Chair of the CDM-AP will report to the Board at its eighth meeting on the work undertaken by the CDM-AP, in particular on progress made regarding the accreditation of operational entities.

9. **Action:** Members may wish (a) to consider the recommendations by the CDM-AP on the revision to the terms of reference for CDM-ATs, (b) to consider issues relating to fixed and variable cost components, (c) to consider the report by the Chair of the CDM-AP, and (d) to provide guidance to the CDM-AP, as appropriate.

(b) Methodologies for baselines and monitoring plans

10. **Background:** At its seventh meeting, the Board considered an oral report by the Chair of the panel on baseline and monitoring methodologies (Meth Panel), Mr. Gylvan Meira Filho and agreed on its further work and on further guidance to the Meth panel on a number of issues (contained in sub-agenda item 4 (a) of the report of the Executive Board at its seventh meeting). The Board agreed to revisit at its eighth meeting the CDM-PDD version 01 and the SSC-PDD version 01 to ensure consistency between the two and to ensure that all information relevant for determining possible conflicts of interest has been requested.

11. The Chair of the Meth Panel, Mr. Gylvan Meira Filho, having resigned from the Board, the Vice Chair, Mr. Jean-Jacques Becker, will report to the Board at its eighth meeting on the work undertaken by the Meth Panel.

12. **Action:** The Board may wish (a) to consider the CDM-PDD version 01 and the SSC-PDD version 01 and agree on possible revisions and adjustments (versions 02), (b) to consider the report by the Voce Chair of the Meth Panel, (c) to provide guidance to the Meth Panel, as appropriate; and (d) to elect a new Chair of the Meth Panel.

(c) Matters related to the registration of CDM project activities

13. **Background:** At its seventh meeting, the Board shared general views regarding matters relating to registration of CDM project activities. It agreed to nominate Mr. Georg Børsting, Mr. Chow Kok Kee and Mr. Abdelhay Zerouali to develop, with the assistance of the secretariat, a draft paper on matters relevant to the registration of CDM project activities, including review procedures, for consideration by the Board at its eighth meeting. The draft paper contained in annex 2 and oral presentations by the authors are intended to facilitate discussion by the Board on these matters.

14. **Action:** The Board may wish (a) to consider the draft paper, and (b) to agree on further action to be taken.

(d) CDM registry

15. **Background:** At its seventh meeting, the Board took note of an oral report by the Chair on ongoing deliberations regarding registries and the transaction log. It invited Ms. Sushma Gera and Mr. Xuedu Lu to continue following deliberations by the SBSTA on this issue and work relating to the CDM registry. The Board also requested the secretariat to provide an update on these issues. This is contained in annex 3.

16. **Action:** Members may wish (a) to take note of the update by the secretariat on progress on the transaction log and data exchange standards, as contained in annex 3, and (b) to consider the implications for the work on the CDM registry raised in that update and provide guidance to the secretariat.

(e) Modalities for collaboration with the Subsidiary Body for Scientific and Technological Advice

17. **Background:** Regarding definitions and modalities for including afforestation and reforestation activities under the CDM in the first commitment period, the Board, at its seventh meeting, agreed to invite Mr. Martin Enderlin and Mr. Eduardo Sanhueza to continue following deliberations by the SBSTA.

18. In the terms of reference and the agenda for the work regarding definitions and modalities for including afforestation and reforestation activities under the CDM in the first commitment period, agreed by the SBSTA at its sixteenth session, SBSTA had requested the secretariat to organize a workshop to facilitate an exchange of views on issues related to modalities for inclusion of such project activities. This UNFCCC workshop was held in Foz do Iguaçu, Brazil, from 12 to 14 February 2003. Mr. Eduardo Sanhueza attended the workshop on behalf of the Executive Board and will provide an oral report on the workshop to the Board at its eighth meeting.

19. **Action:** The Board may wish (a) to take note of the report by Mr. Sanhueza on the workshop, and (b) to agree, as appropriate, on further action to be taken.

3. Other matters

(a) Schedule of Board meetings in 2003

20. **Background:** At its seventh meeting, the Board agreed on a schedule of meetings for the first half of 2003 with a view to further considering the schedule for future meetings at its eighth meeting (see Annex 8 of the report of the seventh meeting of the Executive Board).

21. **Action:** The Board may wish to agree on the dates for its meetings in 2003.

(b) Availability of resources

22. **Background:** At its seventh meeting, the Board had taken note of an oral report by the secretariat on the status of financial resources available for the work of the CDM. The secretariat will provide updated information to the eighth meeting of the Board.

23. **Action:** The Board may wish to take note of the update and reiterate its call to Parties for further contributions.

(c) Relationship with intergovernmental and non-governmental organizations

24. **Background:** On the occasion of its seventh meeting, the Chair and other members of the Board met with registered observers for informal briefings. The Board agreed to meet with registered observers for informal briefings in the afternoon of 20 March 2003, on the occasion of its eighth meeting.

25. **Action:** The Board may wish to agree to avail itself for informal briefings at its ninth meeting.

(d) Other business:

26. The Board may consider any other business it deems necessary.

4. Conclusion of the meeting

27. The Chair will summarize the meeting and any decisions taken.

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