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| **DNA Helpdesk Request Form (Version 01.0)** | |
| Please email this form and any supporting files to [dna\_helpdesk@unfccc.int](mailto:dna_helpdesk@unfccc.int). | |
| 1. Section 1: General Information | |
| DNA: |  |
| Contact name: |  |
| Telephone: |  |
| E-Mail Address: |  |
| How would you prefer to be contacted? | E-mail  Telephone |
| Please confirm that your DNA is a SIDS, LDC, African or a Party with less than 10 registered projects at 31 December 2010? | Confirmed |
| 1. Section 2: request | |
| On which one topic are you requesting help? (Choose only one) | Microscale additionality  Standardized baselines  Grid emission factor |
| **Explain your helpdesk request in the box and please be as specific as possible:** | |
|  | |
| You may also attach to the email submitting this form a file that explains your request or other supporting files. Have you attached file(s) to this request? | Yes  No |
| 1. Section 3: Publication of the request | |
| Do you authorize the secretariat make your request public? | Yes  No |
| 1. Section 4: Disclaimer | |
| Please be aware that responding to DNA Helpdesk requests is carried out independently from the assessment of any submissions. In case your DNA decides to submit a proposal on any of the topics (microscale additionality, standardized baselines or grid emission factor) then the use of the DNA Helpdesk does not guarantee that your submission will be automatically approved. | |

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History of the document

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| **Version** | **Date** | **Nature of revision** |
| 01.0 | 31 July 2012 | Initial publication. |
| **Decision Class**: Regulatory  **Document Type**: Form  **Business Function**: Governance | | |