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CDM ACCREDITATION PANEL FIFTY-FOURTH MEETING

Bonn, Germany, 3 - 6 May 2011

Draft agenda

Monday		Tuesday		Wednesday		Thursday	
AM	PM	AM	PM	AM	PM	AM	PM
Opening Interaction	Cases	Cases	Cases	Policy	Policy	Assessment resources	Other Closure

I. Opening of the meeting

1. Adoption of the agenda
2. Implementation of requests from the previous CDM-AP meeting
3. Outcome of the latest meeting of the CDM Executive Board
4. Development in the joint implementation accreditation process
 - a) Report on JI accreditation process
 - b) Discussion on further options for interaction with the JI-AP
5. Interaction with the DOE/AIE Coordination Forum

II. Accreditation cases

6. Spot-check assessments
7. Initial accreditation
8. Re-accreditation
9. Extension of scope
10. Regular surveillance of central and non-central sites
11. Performance assessments
12. Notifications of change

III. Other DOE and assessment-related matters

13. Report on visits deviating from the default duration of 4 person-days
14. Report on complaints received since the last meeting
15. Report on implementation of the new standard
 - a) Report on conversion of observations to NCs
 - b) Report on declarations of compliance
 - c) Report on initiated AF-DR
 - d) Report of assessment of compliance of all entities against standard 2.0

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IV. Policy matters

16. Reporting requirements for the annual activity reports by DOEs
17. Clarifications on the CDM accreditation standard
 - a) Clarifications originating from the interaction with the CDM-AT leaders
 - b) On the scope of the technical areas 1.1 and 1.2
 - c) Further requests for clarifications from stakeholders
 - i. On paragraph 166 (f)
 - ii. On paragraphs 166 (a) and 166 (f)
 - iii. On paragraph 85
 - iv. On paragraph 82(a)
 - d) Requests from CDM-AP members
18. Discussion on the issue of competence and direct working experience
19. Clarification on the CDM accreditation procedure
 - a) Suggestion from the DOE Forum on paragraphs 22 and 71 and appendix 4
20. Discussion on the purpose, modalities and number of the performance assessments

V. Assessment resources

21. Terms of reference for the CDM-ATs, including competence requirements for assessors
22. Accreditation roster of experts
 - a) Report on performance of the CDM-AT leaders and members
 - b) Responses of experts who were provided with negative performance feedback
23. Feedback on the training workshop
24. Report on the development of an online training course

VI. Other matters

25. Any other matter

VII. Closure of the meeting

26. Adoption of the minutes of the meeting, report and recommendations to the CDM-EB
27. Closure of the meeting
