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CDM ACCREDITATION PANEL FIFTY-SECOND MEETING

Bonn, Germany, 17-20 January 2011

Draft agenda

Monday		Tuesday		Wednesday		Thursday	
AM	PM	AM	PM	AM	PM	AM	PM
Opening, Cases	Cases	Cases	Cases	Cases, Other DOE matters	Assessment resources	Policy	Organizational Closure

Opening of the meeting

1. Adoption of the agenda
2. Implementation of requests from the previous CDM-AP meeting
3. Outcome of the latest meeting of the CDM Executive Board and the CMP
4. Development in the joint implementation accreditation process

Accreditation cases

5. Spot-check assessments
6. Initial accreditation
7. Re-accreditation
8. Extension of scope
9. Regular surveillance of central and non-central sites
10. Performance assessments
11. Other entity-specific matters

Other DOE and assessment -related matters

12. DOE assessment plans for 2011
 - a) Forecasted initial and re-accreditation assessments
 - b) Regular surveillances of central and non-central sites
 - c) Performance assessments
 - d) Additional assessments related to the implementation of the CDM accreditation standard v2
13. Sample work plan for Regular Surveillances for central and non-central sites

Assessment resources

14. Update on the accreditation roster of experts
15. Terms of reference for CDM-ATs, including competence requirements for assessors

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16. Update on 2011 trainings for assessors
17. Review of time allocated to assessments

Policy matters

18. Clarifications on the CDM accreditation standard v2:
19. Update on DOE performance monitoring
20. *(agenda item has been deleted)*
21. Assessment forms
 - a) F-CDM-DR - Desk review report
 - b) F-CDM-NC - Non-conformity report
 - c) F-CDM-OR - On-site assessment report
 - d) F-CDM-FR - Final assessment report
 - e) F-CDM-PAVal - Validation performance assessment report
 - f) F-CDM-PAVer - Verification performance assessment report
22. Other forms
 - a) F-CDM-W - Work plan form
 - b) F-CDM-SCC - Self-completeness check form
 - c) Accreditation certificate

Organizational

23. CDM-AP work plan for 2011
24. Schedule of CDM-AP meetings
25. Feedback of the CDM-AP on the accreditation workflow and distribution of application documentation

Closure of the meeting

26. Adoption of the minutes of the meeting, report and recommendations to the CDM-EB
27. Closure of the meeting

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