

**TWENTY-THIRD PROGRESS REPORT  
OF THE  
CDM ACCREDITATION PANEL (CDM-AP)**

**Thirty-third Meeting of the CDM-AP  
21 - 23 January 2008**

CONTENTS

	<i>Paragraphs</i>	<i>Page</i>
I. INTRODUCTION .....	1	2
II. EXPERT RESOURCES.....	2	2
III. STATUS OF APPLICATIONS .....	3–11	2
IV. INDICATIVE LETTERS AND RECOMMENDATIONS FOR ACCREDITATION.....	12–16	3
V. OTHER RECOMMENDATIONS.....	17–18	3
VI. KEY ISSUES UNDER CONSIDERATION.....	19–20	4

## I. Introduction

1. This twenty-third progress report covers the period from 09 November 2007 to 23 January 2008. During this period the accreditation panel (CDM-AP) held one meeting.

## II. Expert Resources

2. The CDM-AP considered recent additions to the roster of experts and taking into consideration the evaluation of the applicants agreed to roster them accordingly. The CDM-AP took note of gradual increase in number of experts in the roster. The CDM-AP also held discussion on the need and ways to develop training opportunities for accreditation and methodological experts in the roster. It was agreed to further discuss the matter at the next meeting and submit a proposal for the consideration of the Board.

## III. Status of applications

3. The total number of active applications currently under consideration by the CDM-AP is 41. It may be noted that three applications are withdrawn.

4. In terms of geographical distribution of the 41 applications under consideration, highest number of applications are from Asia and Pacific region (20) followed by Western Europe and Other region (18). Two applications are from Latin America and Caribbean region and one from the African region. Nine applicants from the Asia and Pacific region, two from Latin America and Caribbean region and one from the African region are from Non-Annex I Parties (Republic of Korea (4), Malaysia (2), China (4), Colombia, Brazil and South Africa). Thus a total of twelve applications are from Non-Annex I Parties and one from an Annex I Party with an economy in transition (Romania).

5. The Board may wish to note that the CDM-AP have already issued indicative letters to 26 entities. It indicates that these entities have successfully passed through the stage of desk review and on-site assessment and require witnessing activities to complete their accreditation. With regard to the status of work of entities, three entities have recently undergone the on-site assessment and are implementing corrective actions. Remaining entities are at different stages of the accreditation procedure.

6. With regard to witnessing activities, three entities are undertaking witnessing activities for validation functions and two for verification functions.

7. The Board may wish to note that a total of seventeen entities are accredited for validation functions and eight for verification functions, covering a wide range of sectoral scopes. It may also be noted that at least one DOE exists for each sectoral scope.

8. The CDM-AP also considered the progress of the assessment work for five DOEs that applied for re-accreditation. Out of these five entities, for four entities on-site assessments have already been undertaken and corrective actions by these entities are being implemented. Three more entities have applied for re-accreditation, thus a total of nine applications are under consideration for re-accreditation. The CDM-AP, for three cases of re-accreditation, determined the number of witnessing activities required for re-accreditation of the operational entity and also established the assessment teams to undertake the detailed assessment work.

9. The CDM-AP also considered one new application received from an entity and, in accordance with the procedure, undertook a review of these applications and highlighted particular issues for the attention of the CDM-AT. The CDM-AP, having established the CDM-ATs for the new application, requested the secretariat to accomplish the assessment of this case in an expeditious manner.

10. In undertaking the review of progress of other entities under the accreditation process, the CDM-AP considered a desk review of an entity and took note of the findings by the CDM-AT that the

documentation submitted by the entity was not meeting the requirements. The CDM-AP noted that several quality management system related documents and essential procedures for their CDM functions were not meeting the specific CDM requirements. The CDM-AP agreed to request the entity to re-submit their application documentation and also agreed that a new desk review should be undertaken. The CDM-AP further agreed that if the revised documentation is still not meeting the requirements, it may have additional cost implications for the entity due to additional assessment work to be undertaken by the CDM-AT. The CDM-AP also concluded a case for request for the name changes by a entity. The CDM-AP, having considered, the requested information submitted by the entity, agreed to allow this change.

#### **IV. Indicative letters and recommendations for accreditation**

11. The CDM-AP, in this meeting, considered three cases for issuance of indicative letters and agreed to issue indicative letter to the entity 'SIRIM QAS INTERNATIONAL SDN. BHD'. Indicative letters to two other entities were not issued due to the need for some additional information.

12. The CDM-AP considered a case for phased accreditation for an entity, and due to the need for some additional information, agreed to consider the case at its next meeting. The CDM-AP requested the secretariat to seek the required additional information from the entity.

13. The CDM-AP considered the reports of the spot-check, agreed by the Board at its thirty-sixth meeting. The recommendation of the CDM-AP on this case shall be presented to the Board under confidentiality.

14. The CDM-AP considered review of three project activities submitted by a DOE under spot-check, following the decision of the Board at its thirty-sixth meeting. The CDM-AP has concluded its overall evaluation of the performance of the DOE by reviewing the work of the DOE on these project activities and a recommendation is submitted for the consideration of the Board under confidentiality.

15. The CDM-AP also concluded the case for verification of implementation of corrective actions of an entity under spot-check, agreed by the Board at its twenty-sixth-sixth meeting. The recommendation of the CDM-AP on this case shall be presented to the Board under confidentiality.

16. The CDM-AP considered the verification of corrective action undertaken by the entity in response to the spot-check agreed by the Board at its thirty-fourth meeting. The CDM-AP has concluded its recommendation and is submitted for the consideration of the Board under confidentiality.

#### **V. Other recommendations**

17. The CDM-AP submits the synthesis report of annual activity reports submitted by the DOEs for the consideration of the Board. The synthesis report is submitted to the Board under confidentiality. The Board may also wish to note that in analyzing the information submitted by the DOEs in their annual activity reports, the secretariat highlighted several important issues for the consideration of the CDM-AP. The CDM-AP recognized that some of these issues indicate differences in the understanding of requirements among the DOEs. The CDM-AP took note of these issues and agreed to hold detailed discussion on these issues at its next meeting and bring to the attention of the Board for further guidance accordingly.

18. The Board may wish to take note that the CDM-AP agreed to revise the terms of reference of CDM assessment teams. The terms of reference have been revised to make necessary changes in the qualification/competence requirements for the applicants applying for the roster of experts for the CDM assessment team members. It is expected that the revised terms of reference would enable the CDM-AP to better evaluate the applicants and utilize them in the assessment process.

## **VI. Key issues under consideration**

19. Following key issues are under the consideration of the CDM-AP:
- (a) The CDM-AP held a preliminary discussion on the draft prepared by the consultant on elaboration of accreditation standards. The CDM-AP, taking into consideration the importance of this guidance document agreed to provide detailed comments electronically to the secretariat. The CDM-AP requested the secretariat to finalize this work in an expeditious manner.
  - (b) The CDM-AP took note of the draft guidance for DOEs for verification and validation activities in order to promote quality and consistency in verification and validation. The CDM-AP also noted that the AE/DOE workshop was held on 17 - 18 January 2008 in Bonn, Germany. The secretariat provided an over-view of the comments received from the AEs/DOEs during the workshop. The CDM-AP agreed that comments on the draft shall be provided taking into consideration the decision of the Board on the process to undertake further work on the draft.

## **VII. Further schedule of the CDM-AP**

20. The Board may wish to note that thirty-fourth meeting of the CDM-AP is schedule on 14 - 16 April 2008.

- - - - -