



CLEAN DEVELOPMENT MECHANISM EXECUTIVE BOARD

PROPOSED AGENDA AND ANNOTATIONS

Nineteenth meeting

UNFCCC headquarters
Bonn, Germany
11 -13 May, 2005

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II. ANNOTATIONS TO THE PROPOSED AGENDA

1. Membership issues (including disclosure of possible conflict of interest)

1. **Background:** The Chair shall ascertain whether (a) the members present constitute a quorum (RoP Rule 28, M&P 14), and (b) the absence of any member or alternate member is “without proper justification” (RoP 7, M&P 10).
2. The Chair and the secretariat have been informed by Mr. John Ashe and Ms. Desna Solofa that they are unable to be present at the meeting due to the need to attend to official business. Mr. Juan Pablo Bonilla has informed the secretariat (letter dated 3 March 2005) that he has taken up a staff assignment at the World Bank and has been asked by the secretariat to request documentation by GRULAC and the World Bank to be sent to the secretariat which would allow to determine any incompatibility with his functions as an alternate member of the Board.
3. The Chair shall request, at the beginning of each meeting of the CDM Executive Board, members and alternates to disclose whether they consider to have any conflict of interest relating to the work of the Board.
4. **Action:** The Board may consider information provided by any member and alternate member, including with respect to any potential conflict of interest, and take action, as appropriate.

2. Adoption of the agenda

5. **Background:** The Board agreed, at its eighteenth meeting, on items to be included in the provisional agenda for its nineteenth meeting. In accordance with rule 21 of the rules of procedure of the Executive Board, subsequent additions or changes to the provisional agenda by members and/or alternate members were to be incorporated in the proposed agenda. No suggestions for changes were received. The proposed agenda was transmitted to the Board on 20 April 2005 and thereafter posted on the UNFCCC CDM web site.
6. **Action:** Members may wish to adopt the proposed agenda for the nineteenth meeting.

3. Work plan

(a) Accreditation of operational entities

7. **Background:** The Board, at its eighteenth meeting, took note of the fifth progress report of the CDM Accreditation Panel (CDM-AP) and an oral report on the work of the CDM-AP presented by Ms. Marina Shvangiradze, Vice-Chair of the CDM-AP, including on the status of applications and developments with respect to desk reviews and on-site assessments. The Board requested the CDM-AP to submit to the Board, at its nineteenth meeting, a proposal on means to enhance the performance of designated operational entities (DOEs), bearing in mind the panel’s previous proposal in this regard.
8. The sixteenth CDM-AP took place in Bonn, Germany (22-23 April 2005). Subsequently, the CDM-AP submitted its sixth progress report (CDM-ACCR-R06) to the Board on 26 April 2005 which provides, inter alia, information on recommendations for accreditation, issuance of “Indicative letters”, the regional distribution of assessment team members, the status of applications, and specific work items.
9. The CDM-AP has considered four recommendations for phased accreditation for validation in specified sectoral scope(s). In accordance with the accreditation procedure, the recommendations and the supporting documentation, as well as the deliberations of the Executive Board, remain confidential. The decision by the Executive Board will be made publicly available. The documentation relating to these recommendations has been forwarded to the Executive Board under separate cover on 26 April 2005.



10. The CDM-AP considered measures for enhancing the performance of DOEs and agreed to submit to the Board the recommendation on “Inclusion of the substantive decision-making by DOEs relating to methodological issues into the scope of witnessing” contained in annex 1.

11. The CDM-AP considered an annual report submitted by a DOE, in accordance with the paragraph 27 (g) of the modalities and procedures of the CDM. The CDM-AP agreed on elements, generic format and guidelines for consideration by the Board. The document “Draft guidelines for annual activity report by a DOE to the Board”, contained in annex 2 is to guide DOEs to ensure consistency and completeness of reporting with respect to the key CDM activities of a DOE.

12. The Board agreed, at its eighteenth meeting, to launch a call for experts in order to replace two outgoing members of the CDM-AP with, if possible, experts that do not come from the same region as the members that remain in office. The Board encouraged, however, candidates from all regions to apply. It requested the secretariat to compile a list of applications and a short-list for further consideration by the Board at its nineteenth meeting, with a view to designating two members for the panel at that meeting. The invitation to experts was posted on the UNFCCC CDM web site from 22 March to 20 April 2005. The Board will have access to the confidential list of 21 applications and related documentation on its access-restricted extranet within the next days. In accordance with past practice, the confidential short-list will be made available in closed session at the meeting.

13. **Action:** The Board may wish (a) to take note of the sixth progress report on the work of the CDM-AP; (b) to consider recommendations by the panel and take action, as appropriate; (c) to consider the shortlist of applicants to the CDM-AP and select two members for the new term of the CDM-AP; and (d) to consider further guidance to the CDM-AP, as appropriate.

(b) Methodologies for baselines and monitoring

14. **Background:** The Executive Board, at its eighteenth meeting, took note of the report of the fourteenth meeting of the Panel on baseline and monitoring methodologies (Meth Panel), and of an oral report by its Chair, Mr. Jean-Jacques Becker, on the work of the panel.

15. At its fifteenth meeting, the Board had agreed on the need to develop procedures for the revision of approved methodologies, bearing in mind the need for a flexible approach so that minor revisions can be easily accommodated. At its sixteenth, seventeenth and eighteenth meeting, the Board considered drafts of “Procedures for the revision of an approved methodology” and agreed to further consider and finalize these procedures at its nineteenth meeting. A draft revised proposal for these procedures has been prepared by Mr. Hans Jürgen Stehr and is contained in annex 3 to this report.

16. The Board further took note at its eighteenth meeting of a presentation made by Mr. Hans Jürgen Stehr and Mr. Martin Enderlin of a draft proposal on how to improve the process of consideration and approval of proposed new methodologies. It requested the Chairs of the panels on methodologies and accreditation, as well as other members and alternate members, to submit electronically comments so that Mr. Martin Enderlin, Mr. Hans Jürgen Stehr, Mr. Rajesh Kumar Sethi and Mr. José Domingos Miguez may further develop the proposal for consideration for the Board at its nineteenth meeting. Electronic comments submitted to the Board, including comments by the Meth Panel at its fifteenth meeting, were circulated to the Board via listserv and are available on the access-restricted extranet of the Executive Board.

17. Taking into consideration recommendations by the Meth Panel, the Board, at its eighteenth meeting, requested the Meth Panel to further consider a definition of production capacity of HCFC 22 facilities, developed in the context of the Montreal Protocol, and make a recommendation to the Board at its nineteenth meeting. Based on the recommendation by the Meth Panel, the Board shall agree on a revised version of **AM0001** at its nineteenth meeting. The Meth Panel, having considered a response from the "Multilateral



Fund for the Implementation of the Montreal Protocol" regarding the definition of production capacity of HCFC 22, has agreed on a recommendation for a revised version of AM0001 which is contained in annex 5 to the report of the fifteenth meeting of the Meth Panel (4-8 April 2005 in Bonn, Germany) forwarded to the Board on 18 April 2005.

18. The Executive Board, at its eighteenth meeting, requested the Meth Panel to prepare a draft consolidated methodology for grid-connected electricity generation from biomass project activities and agreed that, once it is available, it should replace **AM0004**. At its fifteenth meeting, the Meth Panel considered this draft consolidation, which also consolidates the approved methodologies **AM0015** and the proposed new methodologies **NM0081** and **NM0050-rev**. The Panel agreed, however, that additional work is required and that it will prepare a final recommendation on the consolidation for consideration by the Executive Board at its twentieth meeting.

19. In accordance with the request of the Executive Board at its eighteenth meeting, the Meth Panel has revised the approved baseline and monitoring methodologies **AM0013**, as contained in annex 3 of its report on its fifteenth meeting. **AM0013** has also been revised in order to consolidate elements from the proposed baseline and monitoring methodologies for case **NM0085**.

20. The Meth Panel also considered the approved methodology **AM0009** and agreed on recommendations for the revision of this methodology as contained in the annex 6 of the report of its fifteenth meeting.

21. The Meth Panel considered further inputs on methodology **NM0051-rev** (PCH Passo do Meio). Based on these further inputs and revisions to the methodology, the Meth Panel agreed that the proposed procedure to calculate the operating margin (OM) for assessing emission reductions in hydro-dominated electricity grids lacked sufficient rigor and conservatism. It concluded that this methodology should not be integrated into **ACM0002** for the time being.

22. As agreed by the Board at its eighteenth meeting, in order to ensure consistency, the two approved baseline and monitoring methodologies **NM0040** and **NM0048** have been consolidated by the Meth Panel into one document as they have similar applicability and similar methodological steps, which was included in annex 4 to the report of the fifteenth meeting of the Meth Panel.

23. In its fifteenth report, the Meth Panel noted that policy-level methodologies have been developed and recently submitted to the Board for consideration. It requested guidance from the Board on whether local/national/regional policy development and/or implementation can be eligible under the CDM.

24. Twenty-five (25) proposed new methodologies were submitted at the ninth round for submitting new methodologies concluded on 14 February 2005. Of these methodologies, twenty (20) have passed the quality check assessment by the Meth Panel and are under consideration by the Meth Panel and the Board. Information on methodologies currently under consideration by the Board is available on the UNFCCC CDM web site.

25. The Meth Panel considered, at its fifteenth meeting, a total of thirty-two (32) cases of proposed new methodologies for baselines and monitoring, of which twelve (12) had been submitted in the ninth round. The Meth Panel, taking into consideration the inputs by experts (desk reviewers) and the public, agreed on recommendations to the Board to:

- (a) Approve cases **NM0031-rev2** and **NM0041-rev2**;
- (b) Consolidate case **NM0085** with the revision of the approved methodology **AM0013**;



- (c) Incorporate case **NM0050-rev** into the methodology for grid-connected electricity generation from biomass project activities;
- (d) Forward cases **NM0076** and **NM0079** for revision to the project participants;
- (e) Not approve cases **NM0020-rev2**, **NM0068**, **NM0071**, **NM0077**, **NM0084**, **NM0086**, **NM0087** and **NM0089**.

26. The Meth Panel agreed on preliminary recommendations for cases **NM0070**, **NM0072**, **NM0078**, **NM0080**, **NM0082**, **NM0088**, **NM0090**, **NM0091** and **NM0092**.

27. The Meth Panel recognized that additional expertise is necessary before finalizing its recommendation on cases **NM0066**, **NM0075**, **NM0093** and **NM0094**.

28. The Meth Panel acknowledged that methodologies **NM0045-rev2**, **NM0047-rev** and **NM0095** relating to project activities in the cement industry have similar scope and applicability and recommends to the Board that these methodologies are reformatted into a single consolidated methodology. If the Board agrees with the consolidation of these methodologies, the Meth Panel will consider a proposal for consolidation at its sixteenth meeting with a view to preparing a final recommendation for the consideration of the Board at its twentieth meeting.

29. The Board agreed, at its eighteenth meeting, to launch a call for experts in order to replace five outgoing members of the Meth Panel. It had requested the secretariat to compile a list of applications and a short-list, including members currently serving on the Meth Panel who indicated their interest to continue, for further consideration by the Board at its nineteenth meeting with a view to designating members for the panel at that meeting. The invitation to experts was posted on the UNFCCC CDM web site from 14 March to 11 April 2005. The confidential list of 49 applications and related documentation are available on the access-restricted extranet of the Board. In accordance with past practice, the confidential short-list will be made available in closed session at the meeting.

30. **Action:** The Board may wish to consider: (a) the report of the fifteenth meeting of the Meth Panel and oral updates by its Chair; (b) procedures for the revision of an approved methodology; (c) proposal by Board members and the Meth Panel on how to improve the process of consideration and approval of proposed new methodologies; (d) recommendations by the Meth Panel on reformatted revisions to methodology **AM0001**, **AM0009** and **AM0013**; (e) the draft reformatted approved methodologies for cases **NM0031-rev2**, **NM0041-rev2** and **NM0040/NM0048**; (f) the recommendations by the Meth Panel, referred to above, on cases **NM0050-rev**, **NM0076**, **NM0079**, **NM0020-rev2**, **NM0068**, **NM0071**, **NM0077**, **NM0084**, **NM0085**, **NM0086**, **NM0087** and **NM0089**; (g) other recommendations by the Meth Panel as contained in the report of its fifteenth meeting; (h) the shortlist of applicants to the Meth Panel and select members for the new term of the Meth Panel; and (i) guidance to the Meth Panel on additional matters, as appropriate.

(c) **Issues relating to afforestation and reforestation project activities**

31. **Background:** The Executive Board, at its eighteenth meeting, took note of an oral report by the Acting Chair of the Working Group on afforestation and reforestation project activities under the CDM (A/R WG), Mr. Martin Enderlin, on the work of the group.

32. The Board requested the A/R WG to revise recommendations for proposed new methodologies **ARNM0001** and **ARNM0002**, in consultation with the Meth Panel, for being considered by the Board at its nineteenth meeting, taking into consideration previous decisions of the Board with regard to additionality. The A/R WG held two teleconferences (on 11 March and 11 April 2005) in order to respond to the request by



the Board and revise the recommendations. The revised versions of recommendations have been forwarded to the Board on 21 April 2005 and subsequently posted on the UNFCCC CDM web site.

33. The Board agreed, at its eighteenth meeting, to launch a call for experts in order to replace the outgoing members of the A/R WG. It requested the secretariat to compile a list of applications and a short-list, including members currently serving on the working group who indicated their interest to continue, for further consideration by the Board at its nineteenth meeting with a view to designating members for the working group at that meeting. The invitation to experts was posted on the UNFCCC CDM web site from 14 March to 11 April 2005. The confidential list of 31 applications and related documentation are available on the access-restricted extranet of the Board. In accordance with past practice, the confidential short-list will be made available in closed session at the meeting.

34. At its eighteenth meeting, the Board agreed to appoint a new Chair for the A/R WG at its nineteenth meeting and requested Mr. Enderlin to act as Chair of the A/R WG until then.

35. **Action:** The Board may wish to consider (a) revised recommendations by the A/R WG, referred to above, on cases **ARNM0001 and ARNM0002**; (b) the shortlist of applicants to the A/R WG and select members for the new term of the working group; (c) the appointment of a member or alternate member of the Executive Board as Chair of the A/R WG; and (d) further guidance to the A/R WG, as appropriate.

(d) Issues relating to small-scale CDM project activities

36. **Background:** The working group to assist the Executive Board in reviewing proposed methodologies and project categories for small-scale CDM project activities (SSC-WG) will hold its second meeting from 16 to 17 May 2005 in Bonn (Germany). At this meeting, the SSC-WG will consider new submissions received relating to small-scale categories, the revision of the Simplified Project Design Document (CDM-SSC-PDD) and its guidelines, the development of a form for submitting proposals of amendments to methodologies or new project categories and the bundling of small-scale project activities.

37. **Action:** The Board may wish (a) to take note of the oral update by the Chair of the SSC-WG; and (b) to provide guidance to the SSC-WG, as appropriate.

(e) Matters relating to the registration of CDM project activities

38. **Background:** In the period from mid-November 2004 until 25 April 2005, a total of 11 requests for registration as CDM project activities were received. Of these, five (5) were registered as CDM project activities and three (3) cases placed by the Board under review. Three (3) cases have been submitted recently and are within the consideration period.

39. The “Status of project activities submitted for registration” is contained in the attached annex 4. It summarizes, for ease of reference, the comprehensive information available in the section on Project Activities on the UNFCCC CDM web site¹, indicating the host country and status categories as follows:

(a) Registered CDM project activities (indicating the date of registration).

(b) Request for registration (indicating the date at which the project activity would be automatically registered: 8 weeks after the date when the request was received in the case of regular projects and 4 weeks in the case of small-scale projects). Subsequent to a request being received, in accordance with the Board’s internal procedures for evaluating requests for registration, one member and one alternate member are responsible for receiving comments by fellow Board members and alternates and for preparing an appraisal to facilitate any consideration which the Board may wish to undertake.

¹ See <http://cdm.unfccc.int/Projects>.



(c) Request for review (indicating the Board meeting at which the request for review will be considered). For these cases, at least three Board members, or a Party involved, must have requested a review.

(d) “Under review” (indicating the Board meeting at which the case will be considered). For these cases, the Board has agreed to undertake a review.

40. In accordance with the “Procedures for review of requests for registration as referred to in paragraph 41 of the CDM modalities and procedures”, the Board agreed, at its eighteenth meeting, to proceed with a review, upon having identified the scope of review, of the following three (3) cases:

- (a) “Graneros Plant Fuel Switching Project”;
- (b) “La Esperanza Hydroelectric Project Request”;
- (c) “Olavarría Landfill Gas Recovery Project”.

41. The review teams responsible for appraising the cases have prepared recommendations for consideration by the Board at its nineteenth meeting. They were circulated on 18 April 2005 and made available on the access-restricted extranet of the Board. The Executive Board shall decide on whether:

- (a) To register the proposed project activity;
- (b) To request the DOE and project participants to make corrections based on the findings from the review before proceeding with registration;
- (c) To reject the proposed project activity;
- (d) To trigger a spot-check of the DOE, in accordance with the procedures for accrediting operational entities, if the review indicates any issues relating to the performance of the DOE.

42. In order to incorporate latest clarifications and guidance provided by the Board since the adoption of the second version of the CDM-PDD in July 2004, the secretariat has prepared a draft revised version of the guidelines for completing the CDM-PDD as contained in annex 5 to this report. This document also contains clarifications proposed in response to queries received which may assist in facilitating the consideration of documents being submitted.

43. Since the eighteenth meeting of the Board, queries from the public and DOEs have been received which seek clarifications on provisions of paragraphs 12 and 13 of decision 17/CP.7, further to their amendment by COP 9 and bearing in mind clarifications provided in the Glossary of terms. The queries concerned in particular the registration and validation of project activities that started between 1 January 2000 and the date of the registration of a first CDM project activity

44. **Action:** The Board may wish (a) to take note of the registered CDM project activities to date; (b) to consider the recommendations by review teams regarding the three cases under review and agree on the further course of action; (c) to take note of an oral report by the secretariat on the status of requests for registration; (d) to agree on revised guidelines for completing the CDM-PDD; and (e) to provide additional clarifications and guidance, including on the issue of suggesting to the COP/MOP a revision of the retroactivity clause, as appropriate.

(f) **CDM registry**

45. **Background:** The Board, at its fifteenth meeting, agreed to develop procedures for the transfer of CERs, tCERs and ICERs from the CDM registry to national registries. At its seventeenth meeting, it noted a



number of further issues in need of clarification, including in relation to the establishment of accounts, issuance and forwarding instructions, and reports for CDM registry users. The Board, at its eighteenth meeting, took note of a presentation by the secretariat on areas for which procedures need to be developed and requested the secretariat to prepare a comprehensive package of draft procedures for consideration at its nineteenth meeting, subject to the availability of resources. Even though dedicated staff resources for undertaking work in this area are not yet on board, the secretariat has worked on the issue to the extent currently possible.

46. A first draft of a technical background paper has been elaborated by the secretariat which contains draft procedures, in response to the request by the Board, relating to project information, account management, unit issuance, unit forwarding (to holding accounts for the share of proceeds and project participants and accounts in national registries), unit cancellation (for excess issuance and, in relation to afforestation or reforestation project activity for which ICERs are issued, reversals in removals or a failure to submit a certification report in the specified timeframe), changes in unit expiry dates, CDM registry data reports and data reports generated for the Board by the international transaction log (ITL).

47. The draft procedures are of a detailed technical nature in that they specify the sequence of actions to be undertaken, the data to be exchanged between the CDM information system and the CDM registry, and the information to be provided by project participants and representatives of account holders. The draft procedures in their current form are work-in-progress and will become available as a technical background paper on the intranet of the Board on 29 April 2005.

48. In annex 6 the secretariat highlights, against the background of its technical work on the draft procedures, issues of a more policy-related nature which require the specific consideration and input by the Board.

49. The Board had, in order to facilitate the possibility of witnessing applicant entities (AEs) in the function of verification, agreed electronically on a procedure to make the monitoring report available. In addition, the secretariat prepared a draft of a “Procedure for submission of a request for issuance of certified emissions reductions (CERs) and making the verification and certification reports public” contained in annex 7.

50. **Action:** The Board may wish (a) to take note of the work undertaken by the secretariat regarding the CDM Registry procedures; (b) to consider issues raised in the presentation of the draft procedures; (c) to provide guidance to the secretariat, as appropriate, in particular on the issues which are highlighted in annex 6; and (d) to agree on procedures for issuance of CERs as contained in annex 7.

(g) Modalities for collaboration with the Subsidiary Body for Scientific and Technological Advice

51. **Background:** At its eighteenth meeting, the Board requested Mr. Martin Enderlin and Mr. José Domingos Miguez to follow negotiations at the Subsidiary Body for Scientific and Technological Advice (SBSTA) relating to “Implications of the implementation of project activities under the CDM, referred to in decision 12/CP.10, for the achievement of objectives of other environmental conventions and protocols” and report on the outcome to the Board.

52. At its eighteenth meeting, the Board also requested Ms. Anastassia Moskalenko and Mr. Rajesh Kumar Sethi to follow negotiations at SBSTA, preceded by pre-session consultations, relating to registries and report on the outcome to the Board.

53. **Action:** The Board may wish to invite members to submit written reports on the outcome of negotiations at SBSTA 22 on these matters as the SBSTA takes place after the nineteenth meeting of the Board.



4. Resources for the work on the CDM

54. **Background:** The Board, at its eighteenth meeting, took note of a report by the secretariat on income and expenditures to date. It was noted that income from supplementary funding amounted to only one third of the budgeted resources required for the CDM activities in 2005. It was also reported that resources for the CDM from the Kyoto Protocol Interim Allocation amounted to less than 15 percent of the budgeted figure for 2005. As a result of this the shortage of resources, the Board had to cancel its meeting initially scheduled for April 2005.

55. The Board agreed to call the special attention of Parties to the need to continue making contributions for the prompt start of the CDM to the UNFCCC Trust Fund for Supplementary Activities in order to ensure the sustained availability of resources for the increased activity levels anticipated in 2005. Delays in the availability of such resources in the near future would entail that a number of critical activities planned for 2005 would have to be cancelled and that the Executive Board and the secretariat would not be able to cope with the increased workload. In this context, the UNFCCC Executive Secretary reiterated the urgent need to raise further resources for the work on the CDM and subsequently addressed, jointly with the Chair of the Executive Board, a letter of appeal to Ministers of Annex II Parties highlighting the shortfall in resources of USD 4 million for the work to be undertaken in 2005 (status: end of the first quarter 2005).

56. The secretariat has further prepared a detailed budget to support operations on the CDM spanning 2005-2007. This budget is congruent with proposals made by the Executive Secretary for the biennium 2006-2007 to be considered by the Subsidiary Body for Implementation at its twenty-second session (see also documents UNFCCC/SBI/2005/8 and its addenda 1 and 2) and gives Parties wishing to make contributions an early indication of resources required in 2006-2007. The secretariat will make a presentation on the details of these proposals pertaining to the CDM.

57. Regarding the availability of resources for the work in 2005, the secretariat will provide the status report on 10 May 2005. Since the beginning of 2005, and in particular since the eighteenth meeting of the Board, contributions have been received from the following Parties: Austria (USD 30,000), Canada (USD 369,690), France (USD 200,775), Sweden (7,475), Switzerland (USD 46,230) and the United Kingdom (USD 120,000).

58. **Action:** The Board may wish (a) to take note of the report by the secretariat; (b) to endorse the level of activity foreseen by the Board, its panels and working groups in 2005 and in the biennium 2006-2007; (c) to express its appreciation to those Parties which have generously contributed resources for the work of the CDM; and (d) to take further action, as necessary.

5. Other matters

(a) Relations with stakeholders, intergovernmental and non-governmental organizations

59. **Background:** On the occasion of its eighteenth meeting, the Chair and other members of the Board met with registered observers for informal briefings.

60. Board members and alternates continued receiving communications from the public and invitations to participate in CDM-related events.

61. The Board agreed to hold an information event on its activities (questions and answers), in conjunction with the twenty-second sessions of the Subsidiary Bodies, on 19 May 2005 (18:00 - 20:00).

62. **Action:** The Board may wish to (a) agree to avail itself for informal briefings with registered observers in the afternoon of 13 May 2005; (b) invite members and alternates to share information on events



in which they participated; and (c) request members and alternates, present at the Subsidiary Bodies sessions, to attend the Board's CDM information event on 19 May 2005 at 18:00.

(b) Other business

63. Since its eighteenth meeting, the Board has received the following communications from the public:

- (a) Mr. Patrick McCully, Executive Director from International Rivers Network, 10 March 2005;
- (b) Ms. Maria Nolan, Chief Officer from the "Multilateral Fund for the Implementation of the Montreal Protocol", 18 April 2005;
- (c) Mr. Christian A. Patrickson from Celulosa Arauco y Constitución International, 21 April 2005;
- (d) Mr. Seth Baruch, Managing Partner from QualityTonnes, 21 April 2005.
- (e) Det Norske Veritas Certification Ltd. (DNV Certification Ltd), 25 April 2005;
- (f) Dr. Andrew A Lindley, Regulatory Affairs Manager from INEOS Fluor, 25 April 2005;
- (g) Mr. Ben Atkinson, Director from Agrinergy Ltd., 26 April 2005;
- (h) Mr. Gautam Dutt, from MGM International, 27 April 2005.

64. Since the eighteenth meeting of the Board, further work has been undertaken towards a management plan as had been requested by COP10. The secretariat will make a presentation on the key elements of such management plan, bearing in mind constraints regarding the predictability of a number of key factors (number and quality of cases submitted; availability of members of the Board, panels and working group members to attend meetings and the work on cases between meetings, the role of DOEs and the availability of resources in particular for technical support functions by the secretariat).

65. **Action:** The Board may wish to (a) take note of communications submitted by the public and agree on any actions, as appropriate; and (b) consider any other business it deems necessary.

5. Conclusion of the meeting

66. The Chair will summarize the meeting and adopt the report, including references to any decisions taken.
